



## FRUITVALE SCHOOL BOARD OF TRUSTEES MEETING

### BOARD OF TRUSTEES MINUTES

DATE: 8 April 2020

40 Fruitvale Road  
New Lynn  
Auckland 0600  
Phone – 09 827 2752  
office@fruitvale.school.nz

1. **Meeting opened:** 1:20 pm
- Karakia:** Poata
- Present:** Poata Eruera (Chairperson)  
Donal McLean (Principal)  
Denise Hall (Treasurer)  
Nicolette Woolford  
Bex Bennett  
Liam Kelly (Staff Representative)

**Minute Taker:** Denise Hall for Pua Uale

2. **Apologies:** None

3. **Chairperson's Introduction:**

No introduction however acknowledges those who have partners that are 'essential workers' during New Zealand's Covid-19 lockdown and the stress placed upon these and other families nation-wide.

4. **Minutes of previous meeting**

Members had read report.

**Motion:** That the minutes of the previous meeting be accepted as true and correct.  
**Moved:** Donal  
**Seconded:** Nic  
**Passed:** Unanimous

**Matters arising from previous minutes**

Jacqui's Professional Development - One amendment - Minutes of BOT and letter of support to Jacqui for studies versus 3 or 5 paid exam days. Confirmed that the time allotted to Jacqui is 5 paid exam days for 2020 – all agreed.

Tuckshop - iKitchen, Albany Auckland. Architect advised that re-planned designs would have to be drawn up. This would add an extra 10% on top of planning costs and 8% in excess overall, therefore this project is currently on hold.

Korimako archgola – Due to the current Covid-19 lockdown Donal is unable to follow up on previous quotes submitted to the BOT. He wants to ensure we do not overspend the Ministry's funding, that quotes submitted previously are correct and then prioritise. The pool quote is too expensive to consider at this time.

Kereru – archgola - Ministry's suggestion that chicken wire be used is not aesthetically pleasing, Donal to discuss polycarbonate and which option is strong and durable enough.

## 5. Financial Reports

December 2019 – Working capital is \$274,503 with a deficit against original 2019 budget of \$65,075. We are being asked by L.E.S. whether the F.F.C. are fundraising for any particular purpose taking into account that there is \$54,714 sitting in our account. There is nothing organised of any significant purpose. As the F.F.C. are under the umbrella of the BOT, once personnel changes occur the BOT can then look at funding particular projects for the school.

January-February 2020 – Projected Working Capital to 31 December 2020 is \$220,103.

Overwhelmed by the community support in making the choice to purchase stationery from the school, \$7,084. The Ministry of Education projects of Riro Riro, Kakapo (Library) and the Hall floor have now been completed.

F.F.C. have purchased stock for the beginning of 2020 thus showing a small loss for the first few weeks of operating. They have \$54,446 available.

Teachers Salary (BOT) and Banked Staffing - \$80,000 BOT funded Riro Riro – Bridget's salary plus an unexpected number of staff away on sick leave.

**Motion:** That the December 2019 and January to February 2020 Financial Reports be accepted and approved.

**Moved:** Denise Hall

**Seconded:** Nic

**Passed:** Unanimous

## 6. Fruitvale School 2019 Annual Report – Draft

### Amendments to be done

Nicolette - Nic's first name has one 'l' in her name

School Address – should read 40 Fruitvale Road.....to look at ways of having a letter box at the entrance to our new drive on Fruitvale Road to be considered.

Awaiting Auditors once the Government lockdown is lifted and we are all back at school.

## 7. Correspondence

Inwards None

Outwards Jacqui's letter for study

Matters arising from Correspondence – Minutes adjusted to coincide with Jacqui's letter for study.

## 8. Principal's report

Donal discussed via Zoom that the school environment became so different upon his return from Japan, that he went in to self-isolation and then less than a week, Government procedures were put in place for Covid-19 lockdown. This smooth transition was led by our community on Face Book.

One of our teachers has compromised immunity therefore time was tasked to research e-resources put together and shown to teachers who are looking to supply such programmes/resources via E-root.

Teachers are familiar with Seesaw and Google Classroom.

Donal will be discussing with teachers via a zoom meeting tomorrow to discuss how this new setting will look and how well they are prepared with support and facilities available as e-learning is quite different to a classroom environment. Many homes may not have the resources (paper, scissors, pencils) and electrical devices (chrome books).

For example, Science and learning based. They will have resources they would draw upon in a classroom setting but need to draw on familiar resources for the engagement between families in the home and teachers.

Donal envisages that the Junior teachers, as a whole will build on skills their students already have, to get familiar with the Google Classroom with curricular.

Teachers/Students in e-classroom - setting up either Senior Zoom or Google platforms they would click into to carry out tasks and send to teacher then teacher would give feedback to the student. Teacher available during that space of time as per class needs. This is to make learning fun during this time. Teacher/students in MLE's may split number of children every 3 to 6 weeks (if necessary) to set a routine in place for continuing the same practice within a normal MLE setting in the classroom at school.

Observations given by BOT members of their children's own experience outside of school learning/activities. Mind Plus with one teacher plus 5 students at a time, another 6 at a time. This might be too much for our teachers to connect with each individual child in the e-class.

Seesaw application, great to use – however check being able to comment back to teachers as it seems to just allow a 'like/heart' response. Liam to check out. Also mentioned that children under 8 years of age should just play.

Our new building has not been worked on during this time.

Government looking to give chrome books to families who do not have them. Our community has 60% that have some form of device to use, 40% do not.

Note:- second question asked via text, people who have devices at home answering 'yes', but have more than one child may not have their own individual device. Would have to share device and time on line with their teachers. Different teachers communicate with one child then cascade use of devices was suggested.

Payment to all employees remain the same throughout the Covid-19 Lockdown period.

Property – nothing happening therefore lengthening the time of completion. There are several issues being addressed. Charles holding zoom meetings with architects and builders.

5YA - Donal working with project manager so we can continue as and when we can.

MOE contribution donations of \$45,000

Koa - \$25,000 APPA funding.

Riro Riro - lot of positive conversations, \$15,000 to cover some of the costs.

Pedestrian crossing on hold

**Motion:** That the Principal's report be accepted

**Moved:** Donal

**Seconded:** Bex

**Passed:** Unanimous

#### **Matters arising from Principal's Report**

Liam to check out Seesaw for commenting back to teachers.

#### **9. BOT – general business**

**Internet Safety for Children** - postponed till next meeting or after Covid-19 Lockdown is completed.

#### **10. In Committee**

No formal 'In Committee' took place. Comments relayed from an outside source protected.

*The Chair moved "that in terms of the Local Government Official Information Act 1987 the public be excluded from the meeting because the Board wishes to discuss matters relating to (students discipline and personal staff matters) and discussion of these matters in public would infringe the privacy of a natural person under Section 9 (2) (a) of the Official Information Act 1982.*

**Board Meeting Closed: 2.14pm**

**Next Meeting: 27 April 2020?**

**Method: TBC?**

**ACTIONS ARISING FROM MEETING:**

Liam to check whether Seesaw will allow comments from parents to teachers be available.

Internet Safety for Children – further information may be compiled from teachers after e-learning.

All quotes on hold until Donal can investigate further.