



FRUITVALE SCHOOL BOARD OF TRUSTEES

THIRD MEETING

Monday 10 May 2021

40 Fruitvale Road
New Lynn
Auckland 0600
Phone – 09 827 2752
office@fruitvale.school.nz

- | | |
|--------------------------|---|
| 1. Meeting Opened | 6.05 pm |
| Karakia | Donal McLean |
| Present | Poata Eruera (Board Chairperson)
Donal McLean (Principal)
Denise Hall (Treasurer)
Nicolette Woolford
Bex Bennett
Liam Kelly (Staff Representative) |
| Minute Taker | Denise Hall |

- 2. Apologies** Nil

3. Chairperson's Introduction

It has been an incredibly busy six weeks for Liam, Donal and myself in preparation of the Fruitvale School's application for the Prime Minister's Award video. Special thanks to Oliver Tiraa for editing the hours of videoing to produce a spectacular five minute presentation.

4. Minutes of previous meeting dated 29 March 2021

Members have read the previous meeting minutes.

Motion: That the minutes of the previous meeting be accepted as true and correct.

Moved: Donal McLean

Seconded: Nicolette Woolford

Passed: Unanimous

Matters arising from previous minutes

Clarification from L.E.S. on Cyclical funding was resolved for the 2020 year.

Adjustments to be made within 2021.

Still awaiting quotes for extra outdoor plans for the stage cited by the Chairperson.

5. B.O.T. Financial Reports

Members have read the financial reports from L.E.S. and the Treasurer's summary reports.

March 2021 – Projected Working Capital is \$226,828,
(F.F.C. reserves \$46,427 plus IT \$10,000 = \$56,427).
Operating Position is at 25%. Income 24% Expenses 24 %.

The F.F.C. is currently at a year-to-date fundraising deficit of \$715.

Fruitvale's Year to Date Deficit is \$18,896 against 2021 Budget of \$5,702.

Motion: 31 March 2021 Financials be accepted and approved.
Moved: Denise Hall
Seconded: Liam Kelly
Passed: Unanimous

Matters arising:

Maths Buddy should be allocated to Subscription code 25088, please advise Administration.

Draft Annual Report 2020. Address of school, Board member's names and expiry dates to be corrected before final report to the M.O.E..

Prime Minister's Award

Video viewed by B.O.T. Mr McLean discussed the process and now awaiting results. B.O.T. commended all involved with the video. Liam advised that it was such a cathartic and rewarding experience for him to be involved, knowing that two students from the Riroriro initiative are in his class and have come such a long way in their development.

School Charter 2021

Completed – moved to be discussed once read by all.

Free Lunches for Schools

Principal to visit schools who are under this scheme, with B.O.T. members to see how the operation is functioning for them. The B.O.T. will do their due diligence and advise accordingly.

M.A.C. meeting – Wednesday 19th May 3.30pm to 5.00 M.A.C. The Māori Achievement Collaborative has requested a meeting with the B.O.T. to present the initiative that will run for the next three years at Fruitvale School.

6. Principal's report

Principal McLean presented his report.
ProQual been received across the whole school staff – wellbeing officer of the school is Bridget Dadley.

Motion: That the Principal's report be accepted
Moved: Donal McLean
Seconded: Nicolette Woolford
Passed: Unanimous

Matters arising from Principal's Report

Donal made reference to matters contained in his report.

Nicolette advised that all notifiable injuries must be reported to WorkSafe – Jacqui to advise Mr McLean whether this has been actioned.

7. Correspondence

Inwards

For the B.O.T.'s information, the Library Tree quote of \$8,000 has been received and accepted by the Principal.

ERO: Visiting to talk to S.M.T. and Board Chair Tuesday 11 May 2021. The Education Review

Office (E.R.O.) is the NZ Government Department that reviews and reports on the performances of schools. E.R.O. is shifting to a new model of a more developmental approach to evaluations supporting each school's improvement over time. This meeting is to learn how this will work.

Moved: Nicolette Woolford

Seconded: Bex Bennett

Passed: Unanimous

Outwards

Jacqui Edward's support letter - actioned

Shobek Singh's support letter - actioned

Special Resolution by email to support a funding application letter reads:

" Motion: That the Fruitvale BOT unanimously supports the funding application to The Trusts Community Foundation (TTCF) for the amount of \$72,256.02 to help equip our school library renovation with:

- *Library Shelving*
- *Sculpted Tree*
- *LEGO resource*
- *Library Seating*
- *Teacher Resource Shelving*

And that this special resolution is made by email to meet the funding application deadline of 10 May 2021.

Moved: Donal McLean

Seconded: Poata Eruera

Passed: Unanimous

– attached to signed Minutes

Matters arising from Correspondence.

Nil

8. BOT – General Business

F.F.C. Minutes / F.F.C. Donation Summary

F.F.C. Minutes – March 2021 Financials mentioned in B.O.T. Finance Reports (5).

Notifications to our Community by Jacqui:-

Mother's Day raffle winners, Yummy stickers and the acknowledgement of the F.F.C. to our school community re generosity, their hard work and for the 44 digital devices purchased recently for the school.

It was also agreed that a transparent transfer label reading 'Donated by the F.F.C.' be attached to each device.

Liam investigated labels, not cost effective.

Denise to investigate through her connections within the industry.

9. In Committee No

Board Meeting Closed: 8.12 pm

Next Meeting: Wednesday 19 May 2021 with M.A.C. (Fourth)
Then Monday 28 June 2021 standard B.O.T. meeting (Fifth)

Actions from this meeting and/or further discussions on 28 June 2021

- Donal to discuss and action:-
Maths Buddy to subscriptions
Audit – school's address, expiry dates for BOT and BOT correct spelling of names
To advertise to our community – Winners of Mother's Day raffle, Yummy stickers, acknowledgement of F.F.C..
- Donal with B.O.T. to visit schools re Free Lunches and how it is working for them

These Minutes dated 10 May 2021 were ratified by the Board of Trustees on 28 June 2021

28-06-21

Poata Eruera
BOT Chair

