



**FRUITVALE SCHOOL BOARD OF TRUSTEES MEETING**

**BOARD OF TRUSTEES MINUTES**

**DATE: 23 November 2020**

40 Fruitvale Road  
New Lynn  
Auckland 0600  
Phone – 09 827 2752  
office@fruitvale.school.nz

**1. Meeting Opened** 6.04 pm

**Karakia** Denise Hall

**Present** Poata Eruera (Chairperson)  
Donal McLean (Principal)  
Denise Hall (Treasurer)  
Nicolette Woolford  
Bex Bennett  
Liam Kelly (Staff Representative)

**Minute Taker** Denise Hall

**2. Apologies** None

**3. Chairperson's Introduction**

It's been a tough year for the BOT, however we wish to acknowledge the great work of all staff and our Senior Management Team. Reminder to the BOT members that our Christmas Dinner/Meeting is on Wednesday 2 December at Mix Moon for eight people.

**4. Minutes of previous meeting dated 20 October 2020**

Members have read the previous meeting minutes

**Motion:** That the minutes of the previous meeting be accepted as true and correct.

**Moved:** Nicolette Woolford

**Seconded:** Donal McLean

**Passed:** Unanimous

**Matters arising from previous minutes**

New teaching staffs' welcome on school website. At present these teachers would prefer, due to privacy reasons, not to be shown on our website.

**5. B.O.T.**

**Financial Report**

Members have read the financial reports from L.E.S. and this, the Treasurer's summary report/s.

**October** – Projected Working Capital is \$223,928. FFC reserves \$45,953.  
Operating Position is at 83%. Income 85% Expenses 82%.  
The FFC is currently at a year to date surplus of \$1,299.

Fruitvale’s Year to Date Surplus is \$84,087 against 2020 Budget of \$3,587.

**Motion:** October Financials be accepted and approved.  
**Moved:** Denise Hall  
**Seconded:** Liam Kelly  
**Passed:** Unanimous

**Matters arising:** None

**Budget 2021 – Donal** – discussed at length with BOT members.

**Motion:** That the 2021 Budget be approved for submission as a surplus of \$7,202.  
**Moved:** Nicolette Woolford  
**Seconded:** Bex Bennett  
**Passed:** Unanimous

**6. School Wrap Around Care**

All information was analysed by the BOT sub-committee. We are excited to announce that sKids will commence in 2021 with Fruitvale School. Donal and Poata meet with Carol of Funtimez re sKids. She was very gracious advising that she will be venturing into another type of business. The school will acknowledge Funtimez before the end of year. The wider community Holiday Programmes have been released so hopefully sKids will come in to set up ready for 11 January 2021. Donal to advertise sKids.

**7. Emergency Plan Approval**

Intercom system proposed across the school. An updated teacher and student list to be referenced by the data base more regularly. SMT to have discussions concerning the Emergency documents with staff.

**8. Motions ( by email)**

**Useful Lives of the Assets:**

The Board of Trustees has reviewed the useful lives of the assets categories and agrees that this remains appropriate to the school.

**Moved:** Poata Eruera

**Passed:** Unanimous

The Board of Trustees resolves to accept the useful life of the school’s assets, as the following schedule:

|  |                         |
|--|-------------------------|
| Buildings                                | 40 years                |
| Furniture and Equipment                  | 10 years                |
| Information and Communication Technology | 4 years                 |
| Motor Vehicles                           | 5 years                 |
| Leased Assets                            | 3-5 years               |
| Library Books                            | 12.5% Diminishing Value |

**Moved:** Poata Eruera

**Passed:** Unanimous

**Asset Register:**

The Board of Trustees has reviewed the asset register and confirms that this represents the assets currently held by the school.

**Moved:** Poata Eruera

**Passed:** Unanimous

**Cyclical Maintenance:**

The Board of Trustees accepts the changes made to the cyclical maintenance provision.

**Moved:** Poata Eruera

**Passed:** Unanimous

**2021 Budget:**

That the 2021 budget be ratified.

**Moved:** Poata Eruera

**Passed:** Unanimous

**9. NZSTA AGM Report**

Poata attended the Zoom AGM and reported to the board.

**10. Riroriro Report**

Report by Amanda Hunter, Research & Evaluation Advisor, Presbyterian Support Northern.

Brief feedback from BOT.

Acknowledging the support of the BOT would have been accurate.

Communication with all staff is paramount.

Where to from here, what is the report achieving.

The BOT is proud of Fruitvale and dedication of our staff to enter into such a project. A valuable resource for those children and families that need it..

Reflect back on the students now in class and is heart-warming to see the positive outcomes from them.

Donal spoke in depth – PSN – funders – external view supports the view the school has. PSN wants to continue by bringing counsellors in to the mix.

**11. Principal's report**

Science and Creativity Professional Development will be early 2021. iTtec class short listed, parents welcomed last Wednesday. The class is well equipped with resources.

MOE signing off on the new build then and then will consider possible funding assistance for the Croydon drive way and crossing.

Mulch day next Saturday 28 November.

Planting – fruit trees have been planted around new build.

**Motion:** That the Principal's report be accepted

**Moved:** Donal McLean

**Seconded:** Denise Hall

**Passed:** Unanimous

**Matters arising from Principal's Report**

Student's outcomes for 2020 – our students have not lost too much in their learning.

Charter to be completed. Wedges low at present, now to 74% At and Above in Reading, Writing & Maths. Report to come to B.O.T. as soon as available.

## **12. Correspondence**

### **Inwards -**

Shobek – Year 6 sweat shirts – withdrawn. Management has dealt with this.

Watercare - schools considered as commercial so pool may be filled during shortage..

**Moved:** Bex Bennett

**Seconded:** Donal McLean

### **Outwards -**

Nil

### **Matters arising from Correspondence**

Nil

## **13. BOT – General Business**

FFC Minutes received. Menu 2021 approved by Donal prior to meeting received.

FFC have contributed \$13,116.07 back into the school even though very little fundraising has been done due to the Covid pandemic.

**Pool – holidays** – Covid 19 and current water restrictions of concern.

However with necessary conditions attached, the BOT has decided to allow the pool to be opened for our school community in January 2021 based on the ballot system for keys. The pool will be closed if Lockdown Levels 2, 3 or 4 are initiated by the Government with no refunds available due to pre-ordered chemicals. Poata will liaise with Jacqui to action this.

## **14. In Committee - Yes**

*The Chair moved "that in terms of the Local Government Official Information Act 1987 the public be excluded from the meeting because the Board wishes to discuss matters relating to (students discipline and personal staff matters) and discussion of these matters in public would infringe the privacy of a natural person under Section 9 (2) (a) of the Official Information Act 1982.*

**Board Meeting Closed:** 7.58pm

**Next Meeting:** TBC

### **ACTIONS ARISING FROM MEETING:**

**Poata** – to action and initiate process for Pool keys with Jacqui

**Donal** to forward Riroriro report summary to Board Members

Minutes  
CONTINUED  
04.03.21  
BOT CHAIR