



**FRUITVALE SCHOOL BOARD OF TRUSTEES MEETING**

**BOARD OF TRUSTEES MINUTES**

**DATE: 20 October 2020**

40 Fruitvale Road  
New Lynn  
Auckland 0600  
Phone – 09 827 2752  
office@fruitvale.school.nz

- 1. Meeting Opened** 6.03 pm
- Karakia** Poata Eruera
- Present** Poata Eruera (Chairperson)  
Donal McLean (Principal)  
Denise Hall (Treasurer)  
Nicolette Woolford  
Bex Bennett  
Liam Kelly (Staff Representative)

**Minute Taker** Denise Hall

- 2. Apologies** None

**3. Chairperson's Introduction**

In spite of all the Covid-19 interruptions, everything is going well for Fruitvale School.

**4. Minutes of previous meeting dated 7 September 2020**

Members have read the previous meeting minutes

**Motion:** That the minutes of the previous meeting be accepted as true and correct.

**Moved:** Nicolette Woolford

**Seconded:** Donal McLean

**Passed:** Unanimous

**Matters arising from previous minutes – Donal**

- Audit Report 2019 – not received as at 20 October 2020. Mr McLean will forward once received.
- FFC \$10,000 donation confirmed for school library
- School Docs – BOT still to be informed when School Docs need to be reviewed by them as and when required
- New Teaching staff - Donna and Jackie - to be introduced to the school community via facebook/website – Jacqui to do
- New asphalt laid in front of new building confirmed at 35mm deep.
- MOE buildings (room 17 and 18) to be removed once ground is hard enough
- Confirming TOD is Tuesday 27 October 2020

5. **B.O.T.**

**Financial Report**

Members have read the financial reports from L.E.S. and this, the Treasurer's summary report/s.

**August 2020** – Projected Working Capital is \$237,230. FFC Reserves \$53,309. Operating Position is at 67%. Income 68% Expenses 66%.

FFC is currently at a year to date deficit of \$1,405.

Year to Date Surplus is \$57,724 against 2020 Budget of \$3,587.

**Motion:** August Financials be accepted and approved.

**Moved:** Denise Hall

**Seconded:** Bex Bennett

**Passed:** Unanimous

**September 2020** – Projected Working Capital is \$241,248. FFC Reserves \$45,140.

Operating Position is at 75%. Income 77% Expenses 74%.

FFC is currently at a year to date surplus of \$486.

Year to Date Surplus is \$66,790 against 2020 Budget of \$3,587.

**Motion:** September Financials be accepted and approved.

**Moved:** Denise Hall

**Seconded:** Poata Eruera

**Passed:** Unanimous

**Matters arising:** **Budget 2021** – review is underway

6. **School Wrap Around Care**

Following **In Committee** discussions in the previous BOT meeting on 7 September 2020, it was agreed to seek expressions of interests for our school with a Request For Information (RFI) for a Before School Care, After School Care and Holiday Programme from providers. Three expressions of interests/proposals have been received and questions have been asked.

Responses, interviews and decision to be made by 9 November 2020.

7. **Riroriro Pilot Evaluation**

The full report compiled by Amanda Hunter, Research & Evaluation Advisor, Presbyterian Support Northern will be reviewed next meeting.

8. **Principal's report**

Term 4 is a celebration through dance with Courtney co-ordinating three dances across the whole school.

New building is now in use with Juniors downstairs and Seniors on the upper level – dividers are being installed tonight on the lower level.

Once the MOE have finalised the 'wash up funds' the BOT may be requested to financially assist the school with gardens, driveway off Croydon Road and crossing on Fruitvale Road. The BOT confirms that the 2021 School Year – commences on Tuesday 9 February and finishes on Monday 20 December.

**Motion:** That the Principal's report be accepted

**Moved:** Donal McLean  
**Seconded:** Liam Kelly  
**Passed:** Unanimous

**Matters arising from Principal's Report**

Nil

Board Chair clarified that the BOT's Minutes and Principal's Report are to be on the school's web site.

The proposal we have from EECA for the LED light fittings and bulbs be further investigated by Mr McLean and the BOT is happy with his decision to proceed.

**Moved:** Poata Eruera

**9. Correspondence**

**Inwards -**

NIL

**Outwards -**

NIL

**Matters arising from Correspondence**

NIL

**10. BOT – General Business**

**Pool - school days** – opened for students until the end of school year if it meets the restrictions of Water Care and we are at Covid-19 Level One and that we remain at Level One.

**Pool – holidays** – decision on whether the pool will be made available to the school community will be made at our next meeting.

BOT members' dinner will be held on 2 December at 6pm, Mix Moon. FFC to be invited.

FFC – Minutes dated 18 September 2020 - July \$53,736, August \$53,309.

Earthware Plastic Fundraiser – Jacqui to action on our website/face book page.

Tuckshop compliant till 2022.

Calendar Fundraiser cancelled due to Covid-19 lockdown.

**11. In Committee - No**

*The Chair moved "that in terms of the Local Government Official Information Act 1987 the public be excluded from the meeting because the Board wishes to discuss matters relating to (students discipline and personal staff matters) and discussion of these matters in public would infringe the privacy of a natural person under Section 9 (2) (a) of the Official Information Act 1982.*

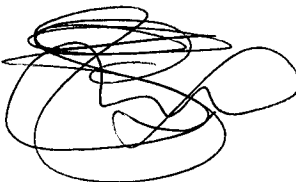
**Board Meeting Closed:** 7.20 pm

**Next Meeting:**

Monday 23 November 2020

**ACTIONS ARISING FROM MEETING:**

Jacqui to action	Earthware Fundraiser on web site/face book page BOT Minutes and Principal's Report on web site Donna and Jackie welcome to school community on web site/face book page
Donal to action	Budget 2021 review with Treasurer prior to next BOT meeting EECA – LED lighting

MINUTES CONFIRMED  
23. 11. 20  
 BOT CHAIR

