



FRUITVALE SCHOOL BOARD OF TRUSTEES

SIXTH MEETING

Monday 9 August 2021

40 Fruitvale Road
New Lynn
Auckland 0600
Phone – 09 827 2752
Email -
office@fruitvale.school.nz

1. **Meeting Opened**
Karakia
Present
6.03 pm
Poata Eruera
Poata Eruera (Board Chairperson)
Donal McLean (Principal)
Denise Hall (Treasurer)
Nicolette Woolford
Bex Bennett
Liam Kelly (Staff Representative)

Minute Taker Denise Hall
2. **Apologies** Nil
3. **Chairperson's Introduction**
Donal and Poata attended a Kotuitui Workshop at GBHS on 29 July 2021 - Community Partnerships. What this may look like and how best we can develop a shared understanding and to build confidence and competence in adapting models to meet the unique needs of each school.
4. **Minutes of previous meeting dated 28 June 2021**
Members have read the previous meeting minutes.
Motion: That the minutes of the previous meeting be accepted as true and correct.
Moved: Bex Bennett
Seconded: Nicolette Woolford
Passed: Unanimous

Matters arising from previous minutes
Thank you card for RBS not necessary as Denise has thanked them personally.
5. **B.O.T.**
Financial Reports
Members have read the financial reports from L.E.S. and the Treasurer's summary report.

June 2021 Summary – Projected Working Capital is \$259,426.
(F.F.C. reserves \$49,260 plus IT \$10,000 = \$59,260).

Operating Position is at 50%. Income 50%. Expenses 50%.

The F.F.C. is currently at a year-to-date fundraising surplus of \$2,118.

Fruitvale School's Year to Date Deficit is \$6,500 against reviewed deficit budget of \$29,310.

Staffing - For the current year all staff including relievers will be charged to "TS" and any overuse which cannot be managed within the banking staffing entitlement will be managed by charging our cheapest salary, either regular staff or relievers, to "BG" for sufficient time to clear or reduce the overuse by pp 22 or pp 26 at the latest. Where there is no suitable salary we will use the current M.O.E. recovery rate for this purpose."

Motion: That the June 2021 Financials be accepted and approved.

Moved: Denise Hall

Seconded: Liam Kelly

Passed: Unanimous

Matters arising: None

The Budget for the Statement of Financial Position 2021

The B.O.T. moved that the Budget for the Statement of Financial Position from Leading Edge Services dated 11 June 2021 be accepted, signed and dated by the Board Chair on 9 August 2021.

RSM Audit recommendation for year ended 31 December 2020 - dated 28 May 2021

All recommendations have been duly noted by the Board of Trustees

Budgeted Cash Flow Statement – The B.O.T. would like to know from L.E.S. how they will be implementing a cash flow budget being integrated into our annual budgeting cycle so that this is available to the B.O.T. and management for monitoring purposes at the commencement of each year, as well as to enable this to easily be included in the annual financial statements. This is in reference to S87(3)(i) of the Education Act 1989 by the Audit.

MOE Donations Scheme for 2022

Email dated 6 July 2021 from the Principal communicating between Board members.

This B.O.T. meeting now confirms that we remain in the MOE Donations Scheme for 2022.

P.M.'s Awards Feedback dated 3 August 2021

The B.O.T. felt that the judge's feedback was clear, that some of the remarks were justified however we do regret the use of the judge's comment relating to "a deficit language around the students....".

Within the Educational environment this terminology renders, one group of students less than another group, which definitely was not the intention of our video nor the literature attached to our application.

However we look forward in participating in the future when the next P.M. awards become available.

Kotuitui Community Partnerships – discussed how we at Fruitvale communicate with its community.

How: Email, Text, Seesaw, e-Tap, Facebook, Website, tangata ki te tangata.
 When: Values Awards, Meet the Teachers, Teacher/Parent Interviews and on a daily basis. Community Meetings – camp, staff communications and production nights
 How we are doing:

To Gauge our Successes	Propose a Junior school meeting. Senior school feedback 'what we could have done better'. Or by class?
Principal's News Letter	Suggestion - Under specific sub titles with bullet points.
Web site	Currently needs to be updated and simplified.
Skids	To enrol - not an easy function – to investigate further.

School Self Audit and Assurance Statement

Board Chair will process the document for review at next meeting.

School Enrolment Scheme update

Awaiting confirmation from MOE as to zoning boundaries.

6. Principal's report

Principal McLean presented his report.

Motion: That the Principal's report be accepted

Moved: Donal McLean

Seconded: Denise Hall

Passed: Unanimous

Matters or points arising from Principal's Report

- Creativity indicators. Talked about initial report with 11
- Makerspaces/GTT/Lego Funding application approved via TTCF of \$30,000.
- Garden to Table Silvia, students respond well.
- ERO No further dates as yet.
- Old Junior Playground Funding specialist compiling application.
- RSM Hayes Auditors Three years continued contract.
- Pool gate Not completed.
- Weather Covers Installed at drop off zone and through-out the school.
- Croydon Road Driveway projects. Being co-ordinated with other school
- Fruitvale Road Pedestrian Crossing Held up by Council.
- Croydon Road Crossing Supervision mornings and afternoons - to analysis student's usage.
- Teacher Appraisal Now filming the students viewing the output of learning of teacher's input more engagement from students. Teachers enjoyed the conversations.
- Caretaker Change will occur in November. A great appreciation of Mike's hard work to bring Fruitvale's tired appearance back to life again. Thank you Mike.

- Fruitvale Site 2022-2025 Proposal being considered for school site, gardens and sustainability projects.

7. Correspondence

Inwards Nil

Outwards Nil

Matters arising from Correspondence Nil

8. BOT – General Business

F.F.C. Minutes tabled and read with finances discussed under B.O.T. Finances (6).

The Chair moved "that in terms of the Local Government Official Information Act 1987 the public be excluded from the meeting because the Board wishes to discuss matters relating to (students discipline and personal staff matters) and discussion of these matters in public would infringe the privacy of a natural person under Section 9 (2) (a) of the Official Information Act 1982.

Board Meeting Closed: 8.04 pm


9. In Committee Yes -

Next Meeting: 27 September 2021

Actions from this meeting

- Donal to advise Community via school website of impending school zoning.
- Donal to advise community of student Fruitvale Road Pedestrian crossing and Croydon Road driveway upgrade.
- Donal to ask L.E.S. how they are implementing a Budgeted Cash Flow into our yearly budgets as per RSM letter to the BOT.

These Minutes dated 9 August 2021 were ratified by the Board of Trustees on 27 September 2021.


Poata Eruera
BOT Chair

27.09.21