



**FRUITVALE SCHOOL BOARD OF TRUSTEES**

**NINTH MEETING - VIA ZOOM**

**Monday 13 December 2021**

40 Fruitvale Road  
New Lynn  
Auckland 0600  
Phone – 09 827 2752  
Email - office@fruitvale.school.nz

- 1. Meeting Opened** 6.03 pm  
**Karakia** Donal McLean  
**Present** Poata Eruera (Board Chairperson)  
Donal McLean (Principal)  
Denise Hall (Treasurer)  
Nicolette Woolford  
Bex Bennett  
Liam Kelly (Staff Representative)  
**Visitor** Janelle Callaghan (2022 Staff Representative Elect)  
**Minute Taker** Denise Hall

- 2. Apologies** Nil

**3. Chairperson's Address to the BOT**

Welcome to the last BOT meeting for 2020. I'm glad it's over. Congratulations to our SMT and staff for dealing with the Covid challenges imposed upon them.

Janelle a warm welcome to the Fruitvale Board of Trustees.

**4. Minutes of previous meeting dated 4 November 2021**

Members have read the previous meeting minutes.

- Motion:** That the minutes of the previous meeting be accepted as true and correct.  
**Moved:** Nicolette Woolford  
**Seconded:** Donal McLean  
**Passed:** Unanimous

**Matters arising from previous minutes**

**Outstanding due to Delta Virus:-**

Pool gate – arranged but not completed.

School Self Audit and Assurance Statement – at the next face to face meeting.

Croydon Road Crossing analysis of a.m. and p.m. usage. Jacqui has been observing the 17 children that use the Croydon entrance at present. It appears to be much safer since the new design of traffic flow on Titirangi, Parker and Croydon Roads.

Fruitvale Road crossing – meant to be constructed over the Xmas holidays.

Teacher Surveys - due to the urgency the school will remain open.

T.O.D. suggestion – 20 December 2021. This was declined due to the number of normal half days the school must remain open for instruction.

5. **B.O.T.**

**Financial Reports**

Members have read the financial reports from L.E.S. and the Treasurer's summary report.

**October 2021 Summary** – Projected Working Capital is \$215,844.

F.F.C. reserves \$45,902, IT \$10,000, School M.O.E still to spend \$17,200 = \$73,102.

Operating Position is at 83%. Income 86%. Expenses 83%.

Banked Staffing is minus \$16,224.

The F.F.C. is currently at a year-to-date fundraising **surplus**/deficit of \$3,376.

Fruitvale School's Year to Date **surplus**/deficit is \$70,752 against original budget \$5,702.

Motion: That the October 2021 Financials be accepted and approved.

Moved: Denise Hall

Seconded: Liam Kelly

Passed: Unanimous

**November 2021 Summary** – Projected Working Capital is \$205,590.

F.F.C. reserves \$41,094, IT \$10,000, School M.O.E still to spend \$17,200 = \$68,294.

Operating Position is at 92%. Income 95%. Expenses 91%.

Banked Staffing minus \$2,570.

The F.F.C. is currently at a year-to-date fundraising **surplus**/deficit of \$6,048.

Fruitvale School's Year to Date **surplus**/deficit is \$73,155 against original budget of \$5,702.

Motion: That the November 2021 Financials be accepted and approved.

Moved: Denise Hall

Seconded: Poata Eruera

Passed: Unanimous

**Useful Lives of the Assets**

The Board of Trustees has reviewed the useful lives of the assets categories and agrees that this remains appropriate for the school.

The Board of Trustees resolves to accept the useful life of the school's assets, as the following schedule:

Buildings	40 years
Furniture and Equipment	10 years
Information and Communication Technology	4 years
Motor Vehicles	5 years
Leased Assets	3-5 years
Library Books	12.5% Diminishing Value

**Moved:** Poata Eruera

**Passed:** Unanimous

**Asset Register:**

The Board of Trustees has reviewed the asset register and confirms that this represents the assets currently held in the school.

**Moved:** Poata Eruera

**Passed:** Unanimous

### **Cyclical Maintenance:**

The Board of Trustees accepts the changes made to the cyclical maintenance provision.

**Moved:** Poata Eruera

**Passed:** Unanimous

### **2022 Budget:**

Move that the 2022 budget be ratified.

**Moved:** Poata Eruera

**Passed:** Unanimous

**Matters arising: Nil**

### **Sabbaticals for 2022**

**Donal having Term One off to do his sabbatical – West 5:4 Trauma.**

This work is with five schools through their principals.

From the sabbatical our principal wants to know better how to build collaborative leadership amongst the five schools he is currently working with. His goal is to build collaborative leadership and in the process:-

- a) fully understand key components for creating and sustaining leadership of Trauma sensitive schools
- b) with key components clarified, seek to better incorporate these components into future work as a collaboration of principals.

He will review the research report generated by Presbyterian Support North through Amanda Hunter, review data associated with each of the target children from traumatised backgrounds within our schools and how these children have been developing over the time of 2020-2022.

Mr McLean will continue to read widely in the area of the brain and trauma and continue to work with Gary Simpson an Australian expert in Compassion Based Trauma Resolution for children.

He will attempt to develop the beginnings of a pathway for traumatised children in mainstream schools.

Donal has Kathryn Berkett to bounce off ideas and reflect more deeply.

He will share his findings with West 5:4Trauma school principals and his networks to the wider Waitakere Education community.

### **Hine having Term Four 2022 off to do her sabbatical**

The New Appointments National Panel's letter dated 18 November 2021 by Mr Graeme MaCann is to acknowledge that Hine, our Deputy Principal will continue her role with Kotuitui Community of Learning/Kāhui Ako Across Kāhui teacher for the next two years.

Mrs Viskovich will Investigate and identify transition practices between schools and ECE across a range of communities with a focus on Māori and Pacific.

She will investigate whether the disruptions caused by Covid-19 has impacted on transition practices.

Hine will also aim to identify the key ideas and understandings whānau have of school readiness, in order to support whānau in positively preparing tamariki for beginning school successfully.

The ultimate aim is to identify successful practices that support and strengthen whānau experiences transitioning their child into school.

Mrs V will use her research and findings to develop a shared understanding within Fruitvale School and Kāhui Ako with reference to wellbeing during this transition stage of our tamariki.

Shirley White will be acting Deputy Principal.

Hine – MOE will pay for Hine to be acting Principal – funding to cover and top up and vice versa Staff have been informed of both sabbaticals this week.

Donal to notify our community of sabbaticals and reassurances to community that we, Fruitvale School, intend starting the new school year as we mean to go on as long as no changes are made by Covid.

School Pool – community would be expected to be on site. Skids will be on site with their Holiday Programme.

Mr McLean is happy that some of our community visit our school during week-ends and holiday times – security tends not to be a problem as they act as a deterrent toward vandalism.

### **Principal's report**

Principal McLean presented his report.

Drive ways – being sorted over Xmas

Crossing on Fruitvale Road – now a priority

Review of staff for 2022 has happened

Property – garden proposals to be drawn up

Garden to Table great work being done

The last few weeks at Fruitvale has been really good, children are happy to be back to see their teachers and friends in their bubbles.

Mitigation has been followed throughout the whole school very well and very pleased with the outcome we have obtained.

The school year for 2022 will commence on 8 February and end 20 December.

**Motion:** That the Principal's report be accepted

**Moved:** Donal McLean

**Seconded:** Bex Bennett

**Passed:** Unanimous

### **Matters or points arising from Principal's Report - None**

**Charter 2022 – overview** – new copy was updated. Will discuss at our next BOT meeting.

## **6. Correspondence**

### **Inwards**

BOT Covid employment requirements from NZSTA

Associate Minister of Education

Staff Rep advising 2022 Staff Rep election results

New Appointments Panel regarding Ms Viskovich – Kotuitui

Māori dimension through Angels in Kotuitui align with MAC to meet the needs of Māori within the school.

Staff Support – Mr Singh

### **Staff Support**

Shobek – Mind Lab – Second year's request for assistance with his Master of Contemporary Education from the BOT.

Mr McLean spoke highly of the ideas and concepts Shobek is bringing to the table and Mr Liam Kelly further supported Mr Singh's professional development. Therefore the B.O.T. fully supports Mr Singh. The amount to be paid by the school is \$1,593.47 (inclusive of GST).

**Moved:** Poata Eruera

**Seconded:** N/A

**Passed:** Unanimous

### **Outwards**

#### **Matters arising from Correspondence - Nil**

#### **7. BOT – General Business**

No F.F.C. Minutes due to Covid-Delta Lockdown - finances discussed under B.O.T. Finances (5).

The F.F.C. year to date contributions to school is \$9,473.32. Once invoices for the Year Six Hoodies and stock of 3 Easels have arrived would be approximately \$12,103.

The Wish List has been presented to Admin for audit purposes if required.

Thank you to Liam for his time on the BOT – Mr McLean spoke from the heart, how he remembers Liam as completing his training at Fruitvale then becoming a B.T. and now a registered teacher. You're a star and we as a school are very sorry to lose you.

Liam, the BOT has appreciated your commitment as Staff Representative but also as our fellow colleague. Your insight in to what staff views are and the professional manner in which you relay to both BOT and staff is commendable. You will challenge with what is put forward and give very strong recommendations on behalf of your fellow colleagues.

As parents we thank you for the learning and life skills you have given to our children.

*The Chair moved "that in terms of the Local Government Official Information Act 1987 the public be excluded from the meeting because the Board wishes to discuss matters relating to (student's discipline and personal staff matters) and discussion of these matters in public would infringe the privacy of a natural person under Section 9 (2) (a) of the Official Information Act 1982.*

**Board Meeting Closed:** 7.01 pm

**8. In Committee** Yes / No **In Committee Closed:** 7.13pm

**Next Meeting:** TBC – 2022 Calendar

**Actions from this meeting**

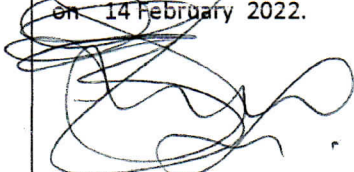
Pool gate – arranged but not completed.

School Self Audit and Assurance Statement – at the next face to face meeting.

Fruitvale Road crossing – meant to be constructed over the Xmas holidays.

Charter – next meeting.

These Minutes dated 13 December 2021  
were ratified by the Board of Trustees  
on 14 February 2022.

  
Poata Eruera  
BOT Chair 14.02.22