



**FRUITVALE SCHOOL BOARD OF TRUSTEES**

**SPECIAL MEETING - SIX via ZOOM**

**Monday 11 July 2022**

**RTL B Cluster 6**

40 Fruitvale Road  
New Lynn  
Auckland 0600  
Phone – 09 827 2752  
Email - office@fruitvale.school.nz

- 1. Meeting Opened** 6.35 pm  
**Karakia** Poata Eruera  
**Present** Poata Eruera (Board Chairperson)  
Donal McLean (Principal)  
Denise Hall (Treasurer)  
Nicolette Woolford  
Bex Bennett  
Janelle Callaghan (Staff Representative)
- Minute Taker** Denise Hall

- 2. Apologies** NIL

**3. Chairperson Introduction**

Minutes of the BOT meeting dated 4 July 2022 raised concerns in relation to the RTL B Cluster 6, whereby Mr McLean wishes to submit an application for Fruitvale School to be the Lead School. Mr McLean addressed these concerns tonight prior to the RTL B EOI application being signed off.

**4. RTL B EOI – RTL B Leadership at Fruitvale**

- Where does the Principal see himself in three years from now? The board can only support the Principal if they are in the same waka pulling in the same direction.
  - At Fruitvale – The RTL B Cluster 6 contract would commence in 2023. This is a 3 year contract with the possibility of another consecutive 3 years.
- What is the advantage for Fruitvale School to administer RTL B Cluster 6 with 32 schools under its umbrella.
  - I will remain physically in Fruitvale School. It would prove useful for Fruitvale to have RTL B under our banner even though not on site in a similar way to being closely related to the RTLITS. Ready access to a large group of professionals with all sorts of special need expertise would expand what we currently have available. I would expect a solid input for Fruitvale's students and community. The RTL B Cluster 6 comes with specialised knowledge, much easier to tap into being under our umbrella.
- Will the Principal be over extended given the many hats he currently wears and what impact will another hat have on his wellbeing?
  - Mr McLean does not feel the extent of having RTL B will affect his wellbeing.

- It will over time be useful to all schools in Cluster 6. With the increase of special needs and ESOL students at Fruitvale, this will bring a deeper understanding for the need of strong and committed leadership.
  - Donal feels confident having spoken with Cluster 5 Principal Lead, Leandro Piantelli, who has also employed as his Cluster Manager, Eng Leong Lim who Donal knows very well. Both of these people are a very good support for the work of leading Cluster 6.
  - RTLB opportunities for lead schools to get supported.
  - Letters of support received from within and outside Cluster 6 with further support based on the work accomplished by Donal. This support will prove invaluable over the time of transition and in helping to form the way ahead.
  - Looking for and accepting reports from externally operating organisation will mean more reading for the BOT but will require most input from the BOT chair.
  - Donal appreciates the concern of the BOT members toward his wellbeing and that of the Senior Management Team and assures the BOT he will always keep us informed if he or they feel the need for extra support.
- How much time away from his Fruitvale role will this require of the Principal?
    - How much time initially will depend on the state of the work being done in Cluster 6 currently. It is a cluster that is generally working well so changes that are deemed needed can be organised over time. Staff turnover in the last 2 years has been large but currently there is a full staff compliment employed. Two cluster practice leads, 21 RTLB and a cluster manager as well as admin support. The possibility exists for Clusters 5 (Leandro and Eng Leong) and 6 to integrate workloads a little and provide a better overall cover for the Western region. There is access to ongoing professional development.
  - How will this impact on the two D.P.'s and the efficiency of school leadership?
    - Mr McLean has twice discussed this situation with the Senior Management Team. They do not foresee any issues that cannot be solved with having the RTLB under the umbrella of Fruitvale. They are currently realigning the curriculum and gaining knowledge and links to Senior/Junior areas of the school. They are well informed about Fruitvale organisation and doing an excellent job as a team, enjoying all the opportunities presented to them. Any concerns have been and will be talked through and solutions found we strongly believe.
  - How will the extra administration of Cluster 6 be managed?
    - There is already an administration person in Cluster 6 at Arahoe.
    - Jane Keir is RTLB Cluster 6 manager. Donal would work with her on the Strategic Plan etc... This would be presented to the Fruitvale BOT. They are currently in year 2 of a 3 year plan. Over T3 and T4 will be opportunity to determine whether the current priorities and values are the ones going forward.
    - Novopay– Jacqui advised Donal that it will not be an extra load for her. There are currently systems in place to handle mileage and work plans which absorbs some time without these systems. Current admin at Cluster 6 manage these systems so that shouldn't change.
    - Administration is fully funded by MOE and is fairly generous.
    - Jacqui, Donal and Poata will visit Arahoe and Cluster 6 to get a clear idea of this situation from all these perspectives and be able to answer questions and get acquainted with what level of change is necessary beyond what has been stated above.
    - Leasing costs of premises at Arahoe will continue to be covered by MOE.
  - With the likelihood of a new BOT, how will this be managed?
    - Majority of business would be discussed with Fruitvale's BOT chairperson.
    - Each term, the Fruitvale BOT would receive a RTLB report.
    - Jane Keir has seen three quarters of her time in Cluster 6 having moved in the middle of Covid. Cluster Manager styles she found unwieldy, some boundaries she put in place to settle the cluster she is now relaxing and is now working well.

Principal of Swanson School, Mr Leandro Piantelli as Lead School of Cluster 5 advises that Cluster 6 is well managed. Some of the sorting out Leandro has spent a lot of time on will not be needed by Donal.

- Fruitvale School – a new BOT being elected with hopefully 5 parent representatives. This is so that Poata is able to step away when he feels confident his work is complete at Fruitvale School.

**Motion:** That the Fruitvale Board of Trustees apply to be the RTLB Lead School Board in Cluster 6

**Passed:** Unanimous

*The Chair moved "that in terms of the Local Government Official Information Act 1987 the public be excluded from the meeting because the Board wishes to discuss matters relating to (student's discipline and personal staff matters) and discussion of these matters in public would infringe the privacy of a natural person under Section 9 (2) (a) of the Official Information Act 1982.*

**Board Meeting Closed:** 7.10 pm

**5. In Committee**

Yes / No

In Committee Closed: not applicable

**Next Meeting:** 1 August 2022

**Actions from previous meeting Monday 4 July 2022**

Report from Mr McLean - Sabbatical Term 1 2022 to BOT – Donal to action

Curriculum – Results of student's testing, Term 2 – Donal to follow up

Document and Self Review – Audit Report – yet to receive from auditors

Teacher Appraisal – staff representative requests that the Principal review this, as not all appraisals have been carried out, (which includes the staff representative). – Donal to Review

Covid – staff representative raised the risk of causing further concern that is building amongst teaching staff, especially their mental health and stresses that rides on their shoulders. Donal to Review

Donal to review emails between Civic Torwin Construction and Fruitvale and seek advice from M.O.E..

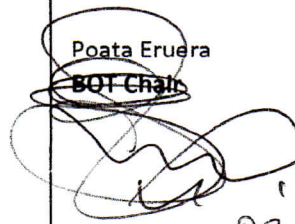
Donal to follow up on pool cover and gate.

Jacqui to follow up - 14 whanau members to shoulder tap to see if they are interested in standing for BOT elections, W1 T3.

These Minutes dated 11 July 2022 were ratified by the Board of Trustees on 1 August 2022.

Poata Eruera

~~BOT Chair~~



02.08.22