



FRUITVALE SCHOOL BOARD OF TRUSTEES

MEETING THREE

Monday 30 May 2022

(Postponed from Monday 23 May 2022)

40 Fruitvale Road
New Lynn
Auckland 0600
Phone – 09 827 2752
Email - office@fruitvale.school.nz

- 1. Meeting Opened** 6.02 pm
Nicolette Woolford
Karakia Poata Eruera (Board Chairperson)
Present Donal Mclean (Principal)

Denise Hall (Treasurer)
Nicolette Woolford
Bex Bennett
Janelle Callaghan (Staff Representative) via ZOOM

Minute Taker Denise Hall

- 2. Apologies** Nil

3. Chairperson Introduction

Welcome everyone as it's been nearly nine months since our last face to face meeting. Welcome back Donal after your Sabbatical in Term One of 2022.
Our Agenda is full so let's start.

4. Minutes of previous meeting dated 21 March 2022

Members have read the previous meeting minutes.

Motion: That the minutes of the previous meeting be accepted as true and correct.

Moved: Nicolette Woolford

Seconded: Bex Bennett

Passed: Unanimous

5. Matters arising from previous minutes

Nil – all actions from 21 March 2022 meeting have been dealt with.

6. B.O.T.

Financials

March 2022 Summary

Projected Working Capital for December 2022 is \$362,375

F.F.C. reserves \$39,330, Special Projects \$10,000, School M.O.E still to spend \$17,200 = \$66,530

Operating Position is at 25%. Income 25%. Expenses 24%.

Banked Staffing minus \$10,662

Fruitvale School's Year to Date is surplus/deficit is \$1,386 against original deficit budget of \$20,452.

Motion: That the March 2022 Financials be accepted and approved.
Moved: Denise Hall
Seconded: Donal Mclean
Passed: Unanimous

Matters Arising:
Nil

April 2022 Summary

Projected Working Capital for December 2022 is \$356,113
F.F.C. reserves \$39,366, Special Projects \$10,000 School M.O.E still to spend \$17,200 = \$66,566
Operating Position is at 33 %. Income 34%. Expenses 33 %.
Banked Staffing minus \$16,957.

Our gratitude to all personnel involved with our recent Poroporoaki for Hine Viskovich, it is appreciated that everyone was mindful of expenditure.

Fruitvale School's Year to Date is **surplus**/deficit is \$38,051 against original deficit budget of \$20,452.

Motion: That the April 2022 Financials be accepted and approved.

Moved: Denise Hall

Seconded: Poata Eruera

Passed: Unanimous

Matters Arising:

Nil

7. Principal Report

Donal spoke in detail to BOT members covering various areas of his report, in particular Audit report - thank you to Jacqui for such thorough work.

G.T.T., the Charter, pool gate and maintaining communications with the M.O.E. for funding the Croydon Road driveway.

Members voiced their observations re Skids Holiday Programme, that it is important to maintain standards as per Skids contract with Fruitvale School.

Motion: That the Principal's Report be accepted and approved.

Moved: Donal Mclean

Seconded: Nicolette Woolford

Passed: Unanimous

8. Sustainability Plan

Our Principal shared a vision of Fruitvale School moving forward with its sustainability plan and how it will be scaffolded into layers of progress over the next few years. The school has commissioned a graphic artist to capture this vision for consultation with the whole school community and local iwi. Tracy Ogden-Cork, Environmental Architect is assisting to plot the best use of the area, MAC - Te Kawerau a Maki, Robin from an Educational arm are also involved. ERO is aware of the venture we are undertaking and it has been encompassed into our 2022 Charter.

9. T2 Board Task Checklist

Board members reviewed. Triennial Election September 2022 - Accredited provider to be determined – Jacqui to check provider.

10. Email Funding Motion Confirmation

Motion 1:

Fruitvale School Board of Trustees resolved to apply to Four Winds Foundation Ltd for funding of \$25,448 (exclusive GST) being partial costs towards stage 1 of our new playground to install a 3 bay swing set and matting at a total cost of \$95,448 (exclusive GST).

Moved: Donal Mclean

Seconded: Poata Eruera

Motion 2:

Fruitvale School Board of Trustees resolved to apply to The Trusts Community Foundation for funding of \$40,000 (exclusive GST) being partial costs towards stage 1 of our new playground to install a 3 bay swing set and matting at a total cost of \$95,448 (exclusive GST).

Moved: Donal Mclean

Seconded: Poata Eruera

11. Board Assurance Statement January 2022 – ERO

This has been completed.

12. Storm Water Access Request from Croydon Road Developers

Civic Torwin Construction Corporation Limited

The developers are seeking permission to lay stormwater pipes within the school's boundary to connect to the stormwater system. Many aspects discussed and concerns noted by the BOT regarding the request. Donal to seek MOE advice and review emails between developer and Fruitvale.

13. Charter 2022 Update

Represents the school's own understanding of the curriculum through a Te Ao Maori lens.

14. Enrolment Scheme

The zoning of schools is to take effect for the beginning of Term Three 2022. This will not affect current pupils or families. BOT members are encouraged to complete the consultation survey.

15. Fruitvale Road Pedestrian Lights Installation

The Fruitvale Road Pedestrian crossing is completed with lights above it already installed.

16. Playground Funding

Quote Invoice No 00002917 dated 9 March 2022, \$153,496.25 and drawings supplied by Park Supplies and Playgrounds have been sighted by the BOT.

17. Correspondence

Inwards

School Planning and Reporting Survey
Patrick Ikiua – MOE thank you letter
SPaR survey request – MOE. BOT members are encouraged to complete this survey.

Moved: Poata Eruera

Seconded: N/A

Passed: Unanimous

Outwards

Jacqui Teale support letter
Shirley White Poroporoaki support email
Tracey Moka appreciation letter

Moved: Janelle Callaghan
Seconded: Poata Eruera
Passed: Unanimous

18. General Business

Pool Cover Draft Quote – Paul Steel

During the Autumn/Winter season, the pool needs constant clearing of leaves and debris which takes away other duties the Caretaker could otherwise be doing. A cover is to be explored.

Bubble Wrap	\$1,800	Roller	\$1,500	Total	\$3,300
Donal to follow up.					

Tuckshop Re-opening.

A decision regarding the reopening of the school tuck shop was requested by the Fruitvale Fundraising Committee.

The Board discussion focused on the following points:

- a) The uncertainty of continuity during these Covid times
- b) If parent volunteers would be able to access school grounds to help
- c) The unnecessary stress placed on the two people that responsibility would fall on
- d) After two years of not being open, do school parents still require this service
- e) Supply chain availability
- f) Increased food prices
- g) Utilising the kitchen for the Garden to Table project
- h) Existing fundraising options can be resumed (raffles, hot breakfasts etc.)
- i) Themed food days from off-site suppliers (sushi, Pizza, Subway, fish and chips etc.) once a month can be investigated.

Denise to check Tuck shop license with Auckland Council.

Motion: That the School tuck shop remain closed indefinitely.
Moved: Bex Bennett
Seconded: Nicolette Woolford
Passed: Unanimous

The Fruitvale Board of Trustees wishes to sincerely thank Katrina (Tina) Clark, Moana Nui and the many other volunteers throughout the life of Fruitvale’s tuck shop.

Your commitment to our community, students and staff is commendable.

The Chair moved "that in terms of the Local Government Official Information Act 1987 the public be excluded from the meeting because the Board wishes to discuss matters relating to (student's discipline and personal staff matters) and discussion of these matters in public would infringe the privacy of a natural person under Section 9 (2) (a) of the Official Information Act 1982.

Board Meeting Closed: **8.24 pm**

19. In Committee Yes / No In Committee Closed:

Next Meeting: 4 July 2022

Actions from this meeting

- Jacqui to check for accredited providers for the Triennial Elections September 2022.
- Donal to review emails between Civic Torwin Construction and Fruitvale and seek advice from M.O.E..
- BOT members encouraged to complete Consultation Survey re Enrolment Scheme.
- BOT members encouraged to complete SPAR survey.
- Donal to follow up on pool cover and gate.
- Denise to check whether Tuck shop license is still necessary re G.T.T. and Skids.

These Minutes dated 23 May 2022
(postponed until 30 May 2022) were ratified
by the Board of Trustees on 4 July 2022.

~~Roata Eruera~~
BOI Chair

04.07.22