



**FRUITVALE SCHOOL BOARD**

**MEETING FOUR**

**Tuesday 27 June 2023**

**Fruitvale Staffroom**

40 Fruitvale Road  
New Lynn  
Auckland 0600  
Phone – 09 827 2752  
Email -  
office@fruitvale.school.nz

- 1. Meeting Opened** 6.14 pm  
**Karakia** Donal McLean  
**Present** Poata Eruera (Chairperson), Donal McLean (Principal),  
Denise Hall (Treasurer), Janelle Callaghan (Staff Representative),  
Tracy Ogden-Cork

**Minute Taker** Denise Hall

- 2. Apologies** William Brown  
**Absent** Tane Te Wake

**3. Chairperson Introduction**

It is with regret that the Fruitvale Board of Trustees accepts the resignation of board member Tane Te Wake. The board fully understands the pressures that the current financial and social environment can generate and wishes Tane the best in his increased employment role and for his contribution to the Fruitvale School board and community.

**4. Minutes of previous meeting dated 29 May 2023**

Members have read the previous meeting minutes.

**Motion:** That the minutes of the previous meeting dated 29 May 2023 be accepted as true and correct.

**Moved:** Donal McLean

**Seconded:** Janelle Callaghan

**Passed:** Unanimous

**5. Matters arising from 29 May 2023 minutes.**

Web site to be updated.

Tabled RSM Audit 2022.

Update BOT – meeting Mr McLean with PSN.

Update BOT – Hui/Fono – Poata and William.



## 6. B.O.T.

### Financial Summary – May 2023

Projected Working Capital for December 2023 is \$313,257  
Includes a deduction for special reserves for F.F.C. of \$42,261  
Operating Position is at 42%. Income 45%. Expenses 45%.

Banked Staffing **minus \$42,874**. Mr McLean to update the BOT as the year progresses.

We currently have Term Deposits amounting to \$400,000.  
Fruitvale School's Year to Date is **surplus**/deficit is \$6,531 against original deficit budget of \$29,905.

**Motion:** That the May 2023 Financials be accepted and approved.  
**Moved:** Denise Hall  
**Seconded:** Poata Eruera  
**Passed:** Unanimous

### **Matters Arising from May 2023 Summary**

Nil

**Audit Report Summary** – for year ended 31 December 2022 – Noted.

### **Croydon Road Driveway – Quotes**

Email from Board Chairperson, Mr Poata Eruera dated 17 June 2023 reads,

To expedite the quote acceptance for the Croydon Rd driveway upgrade, I move that:

“The BOT agrees that the quote that Principal Donal McLean deems the best value for the Croydon Road driveway upgrade should be accepted at the earliest”

Please “reply all” with either Yea or Nay

**Moved:** Poata Eruera  
**Passed:** Unanimous

## 7. Analysis of Variance Report

For our information

## 8. Principal's Report

Mr McLean spoke in reference to his report - June/July.

### Curriculum

Term 3 production, titled Whakina Mai Te Ara (showing for the pathway)

### Document and Self Review

Audit documents to sign and send to our website.  
Code of Conduct - for our information.

### Staffing

SMT planning for 2024. All teachers will get classroom release time ongoing for the future within school time. with increased release time.  
Sickness probably as high as pre Covid times.  
Nuerosequential model of Therapuetics NMT with 10-12 staff meeting each week.  
Teacher and Principals Union negotiations awarded.



### Finance

Refer to No. 6 – BOT.

### Property

As noted in Principal's Report.

Various options discussed re water pipes under the Croydon Road drive and to guarantee future fibre wiring for the next 10-15 years.

Outside stage - \$3,000 to surface with plastic grid system.

Hall – blinds to be installed.

### Health and Safety

Stone wall entry Fruitvale Road – concern raised due to poor visibility due to height – separate discussions to take place with Tracy Ogden-Cork and Mr McLean.

Judder bars – investigate the installation of more efficient ones.

Grating around trees planted in the drive and/or smaller shrubs for visibility.

### General

As noted in Principal's Report

Mr McLean reapplying for overseas sabbatical – stage 2 trauma.

**Motion:** That the Principal's Report be accepted and approved.

**Moved:** Donal McLean

**Seconded:** Tracy Ogden-Cork

**Passed:** Unanimous

### **Matters Arising from current Principal's Report**

As discussed throughout.

## **9. Correspondence**

### **Inwards**

Tane Te Wake

RSM Hayes Audit Management Letter

### **Outwards**

Nil

**Moved:** Poata Eruera

**Passed:** Unanimous

## **10. General Business**

RSM Hayes Audit – Audit of our Financial Statements for year ended 31 December 2022

- Tabled for Monday 28 August 2023

*The Chair moved "that in terms of the Local Government Official Information Act 1987 the public be excluded from the meeting because the Board wishes to discuss matters relating to (student's discipline and personal staff matters) and discussion of these matters in public would infringe the privacy of a natural person under Section 9 (2) (a) of the Official Information Act 1982.*

**Board Meeting Closed:** 7.32 pm

**11. In Committee**

**Yes /\_No**

**In Committee Closed: 7.56 pm**

**Next Meeting:** Monday 04 September 2023

**Actions from this and Previous Meeting/s**

- Further options re pool cover/alternatives still under investigation.
- RSM Audit 2022 – tabled next meeting.
- To update BOT – meeting Mr McLean with PSN.
- To update BOT – Hui/Fono – Poata and William.
- Audit of Financials to 31 December 2022 – tabled for this meeting.

These Minutes dated 27 June 2023 were  
ratified by the Board of Trustees on Monday  
04 September 2023

Poata Eruera  
BOT Chair

04.09.23.