



FRUITVALE SCHOOL BOARD

MEETING FIVE

Monday 4 September 2023

Fruitvale Staffroom

40 Fruitvale Road
New Lynn
Auckland 0600
Phone – 09 827 2752
Email -
office@fruitvale.school.nz

5.30-7.15pm - Guest Speaker

Phil Gordon – Māori Achievement Collaboration (MAC) presentation
(prior to opening of BOT meeting).

1. **BOT Meeting Opened** 7.18pm
Karakia Donal McLean
Present Poata Eruera (Chairperson), Donal McLean (Principal),
Denise Hall (Treasurer), Janelle Callaghan (Staff Representative),
Tracy Ogden-Cork

Minute Taker Denise Hall
2. **Apologies** Nil
Absent William Brown
3. **Chairperson Introduction**
Acknowledged Phil Gordons presentation and endorsed the need for more community input.
Advised the board that the 10 percent threshold to have an election for the BOT vacancy was not reached and the Board may select a replacement Parent Representative.
4. **Minutes of previous meeting dated 27 June 2023**
Members have read the previous meeting minutes.

Motion: That the minutes of the previous meeting dated 27 June 2023 be accepted as true and correct.
Moved: Donal McLean
Seconded: Janelle Callaghan
Passed: Unanimous
5. **Matters arising from 27 June 2023 minutes.**
As shown under 'Actions from this and previous meeting/s'
6. **B.O.T.**

Financial Summary – June 2023

Projected Working Capital for December 2023 is \$296,110
Includes a deduction for special reserves for F.F.C. of \$42,911
Operating Position is at 50%. Income 54%. Expenses 54%.

Banked Staffing minus \$47,242. Mr McLean to update the BOT as the year progresses.

We currently have Term Deposits amounting to \$200,000.

Fruitvale School's Year to Date is surplus/deficit is \$19,861 against original deficit budget of \$29,905.

Motion: That the June 2023 Financials be accepted and approved.
Moved: Denise Hall
Seconded: Tracy Ogden-Cork
Passed: Unanimous

Matters Arising from June 2023 Summary

Nil

Financial Summary – July 2023

Projected Working Capital for December 2023 is \$254,485

Includes a deduction for special reserves for F.F.C. of \$41,380

Operating Position is at 58%. Income 63%. Expenses 63%.

Banked Staffing minus \$51,866. Mr McLean to update the BOT as the year progresses.

We currently have Term Deposits amounting to \$400,000.

Fruitvale School's Year to Date is surplus/deficit is \$28,663 against original deficit budget of \$29,905.

Motion: That the July 2023 Financials be accepted and approved.
Moved: Denise Hall
Seconded: Poata Eruera
Passed: Unanimous

Matters Arising from July 2023 Summary

Quite a number of budget lines have gone over the approved budget for 2023:-

Sundry Income; Subs, Act & Reg; ICT School Wide; CWSN; Learning Support Staff; Teacher Salaries (BOT); Minor Assets; R & M Building and Grounds; including no budgets for Interpreting Services and Earth-build.

Mr McLean has a meeting with Donna Davey of CES to review 2023 budget this Wednesday 6 September 2023.

Budgeted Statement of Financial Position & Cash Flow Budget 2023 - to be tabled

School Planning and Reporting (Te Whakangārahu Ngātahi) - to be tabled

Board Member Replacement - in committee

7. Principal's Report

Mr McLean spoke in reference to his report – August Report.

Curriculum

Political parties visiting Tuesday 5 September 2023

Science PD is complete

Term 3 'Te Timatanga' production

Document and Self Review

Schooldocs to reflect Treaty of Waitangi across all of Fruitvale's policies.

Asset Register completed, Analysis of Variance completed and ready to send to MOE.



Mr McLean has a meeting with Donna Davey of CES to review 2023 budget this Wednesday 6 September 2023.

Minor Assets: R & M Building and grounds; including no budgets for interpreting services and Earth-Sundry Income; Subs Act & Reg; ICT School Wide; CWSN; Learning Support Staff; Teacher Salaries (BOT); Quite a number of budget lines have gone over the approved budget for 2023:-

Matters Arising from July 2023 Summary

- Passed: Unanimous
- Seconded: Poets Cruets
- Moved: Denise Hall
- Motion: That the July 2023 financials be accepted and approved.

Frutvale School's Year to Date is surplus/deficit is \$28,663 against original deficit budget of \$29,908. We currently have Term Deposits amounting to \$400,000.

Banked Staffing minus \$21,866. Mr McLean to update the BOT as the year progresses.

Operating Position is at 56%, Income 63%, Expenses 63%.

Includes a deduction for special reserves for F.F.C. of \$41,380

Project Working Capital for December 2023 @ \$284,485

Financial Summary - July 2023

Matters Arising from June 2023 Summary

- Passed: Unanimous
- Seconded: Poets Cruets
- Moved: Denise Hall
- Motion: That the June 2023 financials be accepted and approved.

Frutvale School's Year to Date is surplus/deficit is \$28,663 against original deficit budget of \$29,908.

Matters Arising from May 2023 Summary

Staffing

Need more Teacher Aides to assist with our moderate to severe learning needs students, however we have no funds available.

SMT looking to employ a teacher fulltime for the 'Wild Skills Programme' that will demand some input from the BOT.

SMT doing NMT Masters in 2024 (9 months)

Finance

Refer to No. 6 – BOT.

Property

New curtains installed in Hall

Awaiting architect sketch plans for the earth build.

Junior Sandpit in covered space – 2023 project.

Health and Safety

Fruitvale Road stone wall obstructing view of footpath– Tracy Ogden-Cork and Mr McLean to have discussions. Croydon Driveway repair mainly covered under 5YA.

General

We are enrolling many more Nuerodiverse children than we have had prior to Covid.

Motion: That the Principal's August Report be accepted and approved.

Moved: Donal McLean

Seconded: Janelle Callaghan

Passed: Unanimous

Matters Arising from current Principal's Report

As discussed throughout.

8. Correspondence

Inwards

Nil

Outwards

Nil

9. General Business

Further discussions re Fruitvale Gate between Mr McLean and Tracy Ogden-Cork to continue.

The Chair moved "that in terms of the Local Government Official Information Act 1987 the public be excluded from the meeting because the Board wishes to discuss matters relating to (student's discipline and personal staff matters) and discussion of these matters in public would infringe the privacy of a natural person under Section 9 (2) (a) of the Official Information Act 1982.

Board Meeting Closed: 7.48 pm

10. In Committee Yes /_No

In-Committee Closed: 8.02 pm

Next Meeting: Monday 9 October 2023 - 4pm start

Actions from this and Previous Meeting/s

- a. Pool cover/alternatives

minutes

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Topic

Review of the 2023-2024 budget for the early child learning center, including the early child learning center in covered space - 2023 project

Health and Safety

Principle Headstone wall outstanding view of footpath Tracy Ogden-Cork and Mr McLean to have discussions. Croxson Diveway repair mainly covered under SYA

General

We are enrolling many more Neurodiverse children than we have had prior to Covid

Motion:

That the Principal's August Report be accepted and approved

Moved:

Donal McLean

Seconded:

Janelle Callaghan

Passed:

Unanimous

Matters Arising from current Principal's Report

As discussed throughout

8. Correspondence

Inwards

Nil

Outwards

Nil

9. General Business

Further discussions re Fruitvale Gate between Mr McLean and Tracy Ogden-Cork to continue.

The Chair moved that in terms of the Local Government Official Information Act 1987 the public be excluded from the meeting and that the meeting be held in private. The Chair stated that the meeting would be held in private and that the public be excluded from the meeting. The Chair stated that the meeting would be held in private and that the public be excluded from the meeting.

Meeting closed 7:00 pm

10. For the record

Business as usual, no business

Meeting closed 7:00 pm

The meeting closed

- b. RSM Audit 2022 to be signed
- c. Mr McLean with PSN
- d. Hui/Fono – Poata and William
- e. Website to be updated examples, 2023 Minutes, Auditor Report 2022, Principal Statement.
- f. Fruitvale Road stone wall – Mr McLean and Tracy Ogden-Cork to have discussions
- g. Budgeted Statement of Financial Position & Cash Flow Budget 2023
- h. School Planning and Reporting (Te Whakangārahu Ngātahi)
- i. Mr McLean with Donna Davey CES meeting 6 September 2023 – review of 2023 Budget lines
- j. Schooldocs to reflect Treaty of Waitangi across all of Fruitvale’s policies.
- k. Awaiting architect sketch plans for the earth build.
- l. Junior Sandpit in covered space – 2023 project.

These Minutes dated 4 September 2023
were ratified by the Board of Trustees on
Monday 16 October 2023



Poata Eruera
BOT Chair