



**FRUITVALE SCHOOL BOARD**

**MEETING SEVEN**

**Monday 6 November 2023**

**Fruitvale via ZOOM**

40 Fruitvale Road  
New Lynn  
Auckland 0600  
Phone – 09 827 2752  
Email - office@fruitvale.school.nz

- 1. Meeting Opened** 6.20 pm  
**Karakia** Janelle Callaghan and Donal McLean  
**Present** Poata Eruera (Chairperson), Donal McLean (Principal),  
Denise Hall (Treasurer), Janelle Callaghan (Staff Representative),  
Late - Tracy Ogden-Cork and William Brown

**Minute Taker** Denise Hall

- 2. Apologies** Nil

**3. Chairperson Introduction**

Thank you for meeting via Zoom due to my health which is improving each day so look forward to a face to face at our next meeting.

**4. Minutes of previous meeting dated 16 October 2023**

Members have read the previous meeting minutes.

**Motion:** That the minutes of the previous meeting dated 16 October 2023 be accepted as true and correct.

**Moved:** Denise Hall

**Seconded:** Donal McLean

**Passed:** Unanimous

**5. Matters arising from 16 October 2023 minutes.**

As shown under 'Actions from this and previous meeting/s'

**6. B.O.T.**

**Financial Summary – September 2023**

Projected Working Capital for December 2023 is \$327,293

Includes a deduction for special reserves for F.F.C. of \$41,498

Operating Position is at 75% Income 78% Expenses 79%

Banked Staffing **minus \$47,723**. This time last year was minus \$38,783.

Mr McLean updates the BOT regarding Banked Staffing regularly.



We currently have Term Deposits amounting to \$300,000.

Fruitvale School's Year to Date is surplus/**deficit** is \$37,317 against original deficit budget of \$29,905.

Reviewed budget by CES and Mr McLean is surplus \$8,264.

**Motion:** That the September 2023 Financials be accepted and approved.

**Moved:** Denise Hall

**Seconded:** Poata Eruera

**Passed:** Unanimous

### **Matters Arising from September 2023 Summary - Nil**

**Budget 2024** Conversations and explanations covering queries in relation to the current NZSL interpreters (overdue income versus invoicing sent) at Fruitvale plus uncertainties with equity payments for Learning Support Staff from MOE and how that may look based on roles within the school was discussed. Please note there will be \$30K and \$50K roll over into the 2024 period. The budget will be an approximate deficit of \$97,026

**Motion:** That the Budget 2024 be approved

**Moved:** Donal McLean

**Seconded:** Denise Hall

**Passed:** Unanimous

**Donation Scheme 2024** for audit purposes, the Donation Scheme will be ratified at this meeting for 2024.

**Motion:** That the MOE's Donations Scheme for 2024 be ratified at this meeting.

**Moved:** Poata Eruera

**Seconded:** William Brown

**Note:** This scheme may not continue under a National Party Government.

### **Previous Painting Contract – discussion held in committee**

#### **Community Engagement**

Parent meetings/surveys - Senior Management Team compiling a questionnaire from google docs - form should be ready tomorrow. Tracy, Donal and Amanda (EcoMatters) in conversations - encompasses what's best for our community, their way forward and our way forward. Mauri Ora work shop context from the AUT will occur regardless of funding, documenting a design plan for the school.

The AUT and teaching team have been working with Newton Primary to create a regenerative design place.

Earth Build – we are/have applied for a funding application. Our learning will be in a holistic approach. Auckland Council funding has already assisted with the stream and bike track. Mr McLean will continue this journey in conversations with Tracy in her role as Director of Motu Design.

We are in the early stages as they ask the guiding questions to bring answers together. Good to have external relationships to align with better opportunity for receiving funds.



**Motion:** The BOT supports an external facilitator, (Whakaora) to assist in a workshop to coordinate the many voices of school and community with our regenerative vision.  
**Moved:** Tracy Ogden-Cork  
**Seconded:** Donal McLean  
**Passed:** Unanimous

### **Board Member Replacement**

Open discussions took place between board members. It was agreed that the need for more ethnic parent voices on our BOT is desirable. We are currently canvassing from our Indian community for a parent representative.

## **7. Principal's Report**

Mr McLean spoke in reference to his report – October/November Report.

### Curriculum

Planning for 2024 continues. Lots of testing and EOY reports being finalised.

### Document and Self Review

Analysis of Variance now complete

Rewriting charter as needed, as we receive input from our community

### Staffing

Wellbeing strategy

We should be fully staffed for 2024

Wild Skills interesting curriculum still needs resourcing \$20,000 to get started

Mr McLean to meet with paraprofessional staff (T.A.s) hopefully W6, to determine their roles for 2024

NMT Masters Course – funded by MOE 10,000

### Finance

Refer to No. 6 – BOT.

### Property

Earth Build – application funding applied for. Result in December.

Water blasting around the school being carried out.

Driveway tree grating still being stolen.

Problem solving around the Pukeko destroying our newly planted plants

### Health and Safety

Ducks presenting H&S problems that need solving.

### General

MAC confident how to deal with our Māori community and whenua.

**Motion:** That the Principal's October/November Report be accepted and approved.  
**Moved:** Donal McLean  
**Seconded:** Tracy Ogden-Cork  
**Passed:** Unanimous

### **Matters Arising from current Principal's Report**



As discussed throughout.

## 8. Correspondence

### Inwards

Anna Park - Pool

Rachael Fullerton – Pool

BOT pool support

Staff Xmas request – Janelle Callaghan

**Motion:** That the BOT supports by way of subsidising a social engagement in 2023 for staff members at \$45 per person.

**Moved:** Janelle Callaghan

**Seconded:** William Brown

**Passed:** Unanimous

**Outwards Nil**

## 9. General Business

Swimming Pool – January 2024

BOT agrees to have our school pool opened 1 to 31 January 2024.

Will be a ballot draw of 40 keys. Keys will cost \$60 with a \$20 refund at the end of January.

Our policy form to reflect no more than a total of 8 persons per key holder.

Roster to be sorted by next BOT meeting.

*The Chair moved “that in terms of the Local Government Official Information Act 1987 the public be excluded from the meeting because the Board wishes to discuss matters relating to (student’s discipline and personal staff matters) and discussion of these matters in public would infringe the privacy of a natural person under Section 9 (2) (a) of the Official Information Act 1982.*

**Board Meeting Closed: 7.59pm**

**10. In Committee Yes /No In Meeting Opened/Closed: 8pm/8.26pm**

**Next Meeting: Monday 27 November 2023**

## Actions from this and Previous Meeting/s

### On Hold

- a. Pool cover and or alternatives
- b. Junior Sandpit in covered space – will try 10 YPP

### Ongoing

- c. Mr McLean with PSN – continuing relationships
- d. Hui – Poata plus Fono - William – separately early 2024
- e. Fruitvale Road stone wall – Mr McLean and Tracy Ogden-Cork – judder bars
- f. School Planning and Reporting (Te Whakangārahu Ngātahi)
- g. Awaiting architect sketch plans for the earth build – in Donal’s report a lot of progress

### In Progress

- h. Website to be updated, examples, 2023 Minutes, Auditor Report 2022, Principal Statement – in progress – work in progress

- i. Survey Monkey – constructed on goggle docs – BOT input in progress
- j. January 2024 swimming pool for our community – general business next meeting

These Minutes dated 6 November 2023  
were ratified by the Board of Trustees on  
Monday 27 November 2023

Poata Eruera  
BOT Chair

27.11.23