



FRUITVALE SCHOOL BOARD

SPECIAL MEETING

REQUESTED BY MR MCLEAN

MEETING ONE

Monday 19 February 2024

Fruitvale Staff Room

40 Fruitvale Road
New Lynn
Auckland 0600
Phone – 09 827 2752
Email - office@fruitvale.school.nz

- 1. Meeting Opened** 6.08 pm
Karakia Janelle Callaghan
Present Poata Eruera (Chairperson), Donal McLean (Principal),
Denise Hall (Treasurer), Janelle Callaghan (Staff Representative),
Tracy Ogden-Cork and Kreepa Shrestha.

Minute Taker Denise Hall

- 2. Apologies** William Brown – family emergency

- 3. Chairperson Introduction**
 - Welcome back to the Board for a very interesting/challenging year.
 - Welcome to Kreepa Shrestha – filling the Parent Representative vacancy.
 - Thanks to the parent volunteers that made it possible for the school pool to be used by Fruitvale families in January. Bex, Jacinta, Simon, Rachael, James, Anna, Lauren, Kelly and board members, Denise, Tracy and myself.
 - Our condolences to Tracy and her whānau for their recent bereavement and a speedy recovery to Lauren Brown.

Poata then stepped down as the 2023 Board Chairperson and passed the Chair to Janelle Callaghan (staff representative) for the 2024 annual election of Board Chairperson. After only one nomination, it was passed unanimously that Poata Eruera, who agreed to accept the B.O.T.'s vote, returned as Chairperson of the Fruitvale Board of Trustees for the 2024 period.
Next Board of Trustees Elections will be 2025 including Staff Representative.

- 4. Minutes of previous meeting dated 27 November 2023**
Members have read the previous meeting minutes.

Motion: That the minutes of the previous meeting dated 27 November 2023 be accepted as true and correct.
Moved: Donal McLean
Seconded: Janelle Callaghan
Passed: Unanimous

5. Matters arising from 27 November 2023 minutes.

As shown under 'Actions from this and previous meeting/s'
Community Engagement Survey 2023 – Donal to share feedback from Jacqui's correlation of survey comments.

6. B.O.T.

Financial Summary – November 2023

Projected Working Capital for December 2023 is \$262,189
Includes a deduction for special reserves for F.F.C. of \$41,987
Operating Position is at 92 % Income 95 % Expenses 96 %

Banked Staffing **minus \$35,552**. This time last year was minus \$38,185.
Mr McLean updates the BOT regarding Banked Staffing regularly.

We currently have Term Deposits amounting to \$351,462.

Fruitvale School's Year to Date is a surplus/**deficit** of \$25,313 against original deficit budget of \$29,905.

Reviewed budget by CES and Mr McLean is surplus \$8,264.

Motion: That the November 2023 Financials be accepted and approved.
Moved: Denise Hall
Seconded: Poata Eruera
Passed: Unanimous

Matters Arising from November 2023 Summary

Denise explained that the remarks and observations she makes to reports received from CES is purely her view and may not be the view of other board members. It is up to the individual to raise their queries directly to Mr McLean prior to our scheduled board meetings.

Useful Life of Assets 2023

Resolution passed unanimously by email 1 December 2023 that:-

The Board of Trustees resolves to accept the useful life of the School's assets, as the following schedule:

Buildings	40 Years
Furniture & Equipment	10 Years
Information and Communication Technology	4 Years
Motor Vehicles	5 Years
Leased Assets	3.5 Years
Library Books	12.5% Diminishing Value
School Policy for Asset Items	\$1,000

MoE one hour teaching requirements – Tracy

After conversations explaining the differences between governance and management of the school, members were reassured that this task is in the hands of our Senior Management Team and teaching staff. Mr McLean will report back when curriculum decisions have been made..

Mr McLean advised what they take from the examples given by MoE can only enhance what we already do very well.

Students' data reporting to the board will occur as per previous years.

Trial - Steps Web RTLB Results 2023 – tabled

Great improvement from Korimako and Kiwi students in reading.

Mana Kura Memorandum of Understanding – tabled

Kawerau a Maki are engaged with 13+ schools throughout West Auckland including Avondale College. This was discussed in depth about the value to Fruitvale school.

Motion: That the Fruitvale Board of Trustees supports the memorandum of understanding between Te Kawerau a Maki and Fruitvale School for the Engagement and Development Programme – Mana Kura from 2024-2027

Moved: Poata Eruera

Seconded: Tracy Ogden-Cork

Passed: Unanimously

Attendance Report Term 4 2023 – tabled

Term 4 – 2023 students' attending school was at 81.4%. Some schools are at 50%.

Students with no attendance or absence recorded for the whole term had legitimate reasons and approval from SMT.

Pleased to advise that the new year is showing 89-90% attending daily.

Kotuitui Annual Draft Plan – tabled – draft

Our board chair has one wish to see that data collection became available from educational sectors to trace students through from their primary, intermediate and tertiary levels. Mr McLean advised that this is discussed at Principal level however to tweak such a system is difficult as all schools use different assessment tools.

Whakaora Sub-committee

Members are Donal McLean, Tracy Ogden-Cork and Poata Eruera.

7. Correspondence In

MOE – 5YA Budget Calculation

Motion: That the board accepts the Ministry's Five-Year Property Funding Agreement.

Moved: Kreepa Shrestha

Seconded: Denise Hall

8. General Business

Mufti Day – Tracey – not a BOT matter.

Poata confirms that he receives communications concerning the school via Seesaw.

Fruitvale now has an Events Calendar on their website.

Fruitvale School and Community Co-Discovery and Design Workshops panui underway.

Koha – To reimburse our Minute Taker for two terms in 2024 for one day per week at sKids After School Care Programme for the Walker Whānau.

The Chair moved “that in terms of the Local Government Official Information Act 1987 the public be excluded from the meeting because the Board wishes to discuss matters relating to (student’s discipline and personal staff matters) and discussion of these matters in public would infringe the privacy of a natural person under Section 9 (2) (a) of the Official Information Act 1982.

Board Meeting Closed: 7.39 pm

10. In Committee Yes /No **In Meeting Opened/Closed:** 7.39pm to 7.42pm

Next Meeting: 25 March 2024

Actions from this and Previous Meeting/s

On Hold

- a. Junior Sandpit in covered space – will try 10 YPP

Ongoing

- b. Mr McLean with PSN – continuing relationships
- c. Hui – Poata plus Fono - William – separately early 2024
- d. Fruitvale Road stone wall – Mr McLean and Tracy Ogden-Cork – install better judder bars
- e. School Planning and Reporting (Te Whakangārahu Ngātahi)
- f. Awaiting architect sketch plans for the earth build – in Donal’s report a lot of progress

In Progress

- g. Swimming Pool

These Minutes dated 19 February 2024
were ratified by the Board of Trustees on
27 March 2024.

Poata Eruera
BOT Chair

27.03.24