



FRUITVALE SCHOOL BOARD

MEETING FIVE

Monday 27 May 2024

Fruitvale Staff Room

40 Fruitvale Road
New Lynn
Auckland 0600
Phone – 09 827 2752
Email - office@fruitvale.school.nz

1. **Meeting Opened** 6.06 pm
Karakia Denise Hall
Present Poata Eruera (Chairperson), Donal McLean (Principal),
Denise Hall (Treasurer), Janelle Callaghan (Staff Representative),
Tracy Ogden-Cork and Kreepa Rai Shrestha

Minute Taker Denise Hall

2. **Apologies** William Brown (BOT sick) and Josie Brown (Te Kawerau a Maki)

3. **Chairperson Introduction**

Kia ora koutou,

Our condolences to William Brown and his whanau on their recent loss.

- a. It is understandable if members were disappointed in the late arrival of the Board documents for this meeting.

As Board Chair I have always kept the meetings to two hours. With the meet and greet with Josie, plus her presentation, board business would not have started until 7.30pm with a potential ending of 10pm. In consultation with our Tumuaki and Treasurer it was decided that it would be a meeting dedicated to Te Kawerau a Maki and the BOT meeting postponed to a later date.

Unfortunately, we learned late Friday morning of the postponement hence the later arrival of the documents.

Josie of Te Kawerau a Maki has sent her apologies for having to postpone tonight's meeting with us. This will now take place at a later date.

- b. Speaking of documents:

You will see documents in your Drop Box that aren't on tonight's Agenda. These are for your information.

For example, the Primary Principal's Collective Agreement updated on the 19th March. 64 pages of reading when you have the time or as a future reference.

There is also a trauma interview by the RTLB that Donal and I participated in separately. It would be an interesting exercise for you to try answering the questions to gauge your understanding how Fruitvale manages trauma.

- c. Finally, a big thank you to Southern Stars Charitable Trust for donating 9 Chrome Books complete with cases and headphones to Fruitvale School. Southern Stars has also given our school free tickets and a 50% transport subsidy for 148 tamariki, teachers and parent helpers to watch a performance of the Children's Midsummer Night's Dream at the Bruce Mason Theatre in Takapuna on August the 9th.

4. Minutes of the previous meeting dated 27 March 2024

Members have read the previous meeting minutes.

Motion: That the minutes of the previous meeting dated 27 March 2024, be accepted as true and correct.

Moved: Tracy Ogden-Cork

Seconded: Kreepa Rai Shrestha

Passed: Unanimous

Minutes of the previous meeting dated 22 May 2024

Members have read the previous meeting minutes.

Motion: That the minutes of the previous meeting dated 22 May 2024, be accepted as true and correct.

Moved: Donal McLean

Seconded: Janelle Callaghan

Passed: Unanimous

5. Matters arising from these minutes.

27 March 2024 - Whakaora Sub-committee Report

'Came away encouraged with the creation of FoF'.

Correction being –This is a developing initiative that we look forward to working alongside.

6. B.O.T.

Financial Summary – March to April 2024

Projected Working Capital for December 2024 is \$289,875

Includes a deduction for special reserves for F.F.C. of \$41,894

Operating Position is at 33% Income 35% Expenses 32%

Banked Staffing minus \$3,526. This time last year was minus \$20,040.

Mr McLean updates the BOT regarding Banked Staffing regularly.

We currently have Term Deposits amounting to \$400,000.

Fruitvale School's Year to Date is **surplus**/deficit is \$65,002 against a deficit budget of \$97,026.

Motion: That the March to April 2024 Financials be accepted and approved.

Moved: Denise Hall

Seconded: Kreepa Rai Shrestha

Passed: Unanimous

Matters Arising from the March to April 2024 Summary

Mang Painting Limited

Balance owing to painter is approximately \$30,000
(contractor agreed to be paid in monthly instalments).

Tiger Turf - Library – two years ago installed the imitation grass.

Invoice being \$18,000.

Payment by us was withheld due to them damaging a bollard. Tiger Turf paid for the damage.

However the \$18,000 owing to Tiger Turf appears not to have been paid by Fruitvale.

This has only been raised at this meeting. Mr McLean to investigate further as to why Tiger Turf did not follow up sooner and have they written it off as a bad debt?

Why did it not appear in our own financials for that year as an outstanding debt and why wasn't it picked up by our auditors.

Main Courtyard - Tiger Turf – Category 3 + 4 – AstroTurf.

Donal spoke of funding applied for, with quotes of \$30,000 received.

Roof Maintenance

Approximately \$10,000

Approximate Total \$88,000

Whakaora Sub-Committee Report dated April 2024 by Amanda Hookham (Fruitvale School Workshop 2 Summary)

BOT presented with draft copy of the strategic plan. This is to be finalised and presented by Tracy at our next BOT meeting. Concern raised with what is deemed as the day-to-day running of the school by our principal and employees' job descriptions, i.e., communications, and what is community i.e., gardens.

BOT Community Survey November 2023 Sub-Committee Report

Presented at this meeting with the Principal's News Letter emailed to our school's whānau.

Further safety discussions took place re Fruitvale Road gate and wall.

Our staff representative advised that the latest installation of the judder bars at Fruitvale gateway exit has improved the safety of the children crossing the entrance. Janelle to seek feedback from other Road Patrol teachers. It was agreed by the BOT that management will continue to monitor the situation.

7. Principal's Report

Mr McLean spoke in reference to his May 2024 Report.

Curriculum

Term 2 – Play - additional fun in the classroom, strategizing, curriculum, teamwork. Terri and Liam interactions being a big success. Attendance is 90%. Disappointed that the removal of Reading Recovery as a service from January 25, 2025. Enforcement of BSLA across the junior school.

Document and Self Review

A community is forming around gardens that are being constructed with compost, inline with MOU/DEANZ (an initiative by WhakaOra).

Amanda Douglas is our new ERO partner.

Will be sending our annual documents to MOE on 31 May 2024.

Staffing

Currently experiencing a lot of sickness. All current staff have completed the online training for Restraint. Alex has replaced Silvie for GTT.

Finance - Refer to No. 6 – BOT.

A few stresses to this year's finances. Painting, roof maintenance, imitation grass invoice – library, and astroturf for main courtyard.

Property

Please refer to the principal's report.

Health and Safety

Replace cushioning under playground areas. Concrete being lifted around tree roots or the water run-off from the Jan/Feb 2022 floods, to price and replace.

General

TOD joint day with Kotuitui, SMT and Māori staff meet with TKaM Josie and Tyler on 21 May 2024, WakaOra process reviewed also on 21 May, but does require regular revisits. No feedback received from our school whānau concerning Mr McLean's letter addressing Survey 2023. Much of what has been carried out is positively aligned to survey directions sought.

Motion: That the Principal's May Report be accepted and approved.
Moved: Donal McLean
Seconded: Janelle Callaghan
Passed: Unanimous

Matters Arising from current Principal's Report

As discussed throughout.

8. Correspondence

Inwards Nil

Outwards

Southern Stars – Thank you

Moved: Kreepa Rai Shrestha
Seconded: Tracy Ogden-Cork
Passed: Unanimous

9. General Business

Actions from this and Previous Meeting/s to be updated.

RTL

As per Principal's May Report.

10. Final colour palette of school's main courtyard area - Denise

Discussed the colour between Ruru and Mr McLean's office.

Recommended that the BOT remain aligned with the original colour palette of exterior painting passed by the BOT.

Mr McLean has agreed a colour more calming to the eye be chosen from that colour palette.

Yellow is suggested as it adds balance to the whole Administration/Library block.

The Chair moved "that in terms of the Local Government Official Information Act 1987 the public be excluded from the meeting because the Board wishes to discuss matters relating to (student's discipline and personal staff matters) and discussion of these matters in public would infringe the privacy of a natural person under Section 9 (2) (a) of the Official Information Act 1982.

Board Meeting Closed: 7.54 pm

11. In Committee Yes /No In Meeting Opened/Closed: 8.08 pm

Next Meeting: Monday 24 June 2024

Actions from this and Previous Meeting/s

On Hold

- a. Junior Sandpit in covered space – will try 10 YPP

Ongoing

- b. Mr McLean with PSN – continuing relationships
- c. Hui – Poata plus Fono - William – separately early 2024
- d. Fruitvale Road stone wall – Mr McLean and Tracy Ogden-Cork
- e. School Planning and Reporting (Te Whakangārahu Ngātahi)
- f. Awaiting architect sketch plans for the earth build – in Donal's report a lot of progress

In Progress

- g. Swimming Pool

These Minutes dated 27 May 2024 were
ratified by the Board of Trustees on
~~24 June 2024~~ 01 July 2024

Poata Eruera
BOT Chair