



FRUITVALE SCHOOL BOARD

MEETING SIX

Monday 1 July 2024

Fruitvale Staff Room

40 Fruitvale Road
New Lynn
Auckland 0600
Phone – 09 827 2752
Email - office@fruitvale.school.nz

1. Meeting Opened

Karakia

Present

6.04 pm

Tracy Ogden-Cork

Poata Eruera (Chairperson), Donal McLean (Principal),
Denise Hall (Treasurer), Janelle Callaghan (Staff Representative),
Tracy Ogden-Cork, William Brown and Kreepa Rai Shrestha

Guest

Mr Kieren Brand RTLB Cluster 6 Manager

Minute Taker

Denise Hall

2. Apologies

Nil

3. Chairperson Introduction

Welcome Kieren, the more information we have about RTLB and your role as manager the better our role as the Board of Trustees. I now give the floor to Kieren.

4. Kieren Brand RTLB Cluster 6 Manager – presentation

A big thank you to the Fruitvale BOT and your principal, Mr McLean in becoming the head school of the RTLB West Cluster 6, consisting of 32 schools.

We commend Kieren who kindly shared his life's personal journey from contracting meningitis at a very young age, his challenges and horrendous treatment both verbal and physical at school, growing up in Cornwall UK, where children like him were excluded from education.

He trained in the UK.

Kieren wants to make a difference, (like Mr McLean) even though his role is also a complex one. He has a passion for learning support and is excited that Fruitvale is undergoing training in BSLA.

Mr Brand is looking to raise the standards of informed assessments. Previous management styles disempowered staff. Staff were hurting so equipping them with the right tools will no longer be hurting.

Kieren's goal is the well-being of staff hence raising student achievement.

5. Minutes of the previous meeting dated 27 May 2024

Members have read the previous meeting minutes.

Motion: That the minutes of the previous meeting dated 27 May 2024, be accepted as true and correct.

Moved: Kreepa Rai Shrestha

Seconded: Poata Eruera

Passed: Unanimous

6. Matters arising from these minutes.

Nil.

7. B.O.T.

Financial Summary – May 2024

Projected Working Capital for December 2024 is \$287,378

Includes a deduction for special reserves for F.F.C. of \$43,598

Operating Position is at 42% Income 44% Expenses 41%

Banked Staffing minus \$109. This time last year was minus \$20,040

Mr McLean updates the BOT regarding Banked Staffing regularly.

We currently have Term Deposits amounting to \$400,000

Fruitvale School's Year to Date is surplus/deficit is \$91,903 against a deficit budget of \$97,026.

Motion: That the May 2024 Financials be accepted and approved.

Moved: Denise Hall

Seconded: Donal McLean

Passed: Unanimous

Financial Commentary April 2024 – previously received.

Matters Arising from the May 2024 Summary

Mang Painting Limited

Balance owing to painter is approximately \$13,335

(contractor agreed to be paid in monthly instalments).

Tiger Turf - Library – two years ago installed the imitation grass.

Invoice being \$18,000.

Payment by us was withheld due to them damaging a bollard. Tiger Turf paid for the damage.

However the \$18,000 owing to Tiger Turf appears not to have been paid by Fruitvale.

Why did Tiger Turf not follow up sooner and have they written it off as a bad debt?

Why did it not appear in our own financials for that year as an outstanding debt and why wasn't it picked up by our auditors.

Update 1 July 2024 – An oversight as project had been signed off, however Fruitvale still owes Tiger Turf \$18,000. Donal to sort and report back.

Main Courtyard - Tiger Turf – Category 3 + 4 – Astro turf.

Donal spoke of funding applied for, with quotes of \$30,000 received.

Roof Maintenance

Approximately \$10,000

Approximate Total \$88,000

Financial Statements 31 December 2023 - Summary by Treasurer

For your information with excerpts taken from Audited Financial Statements 2023 and correspondence by RSM. This report will be attached to the May 2024 summary.

Mauriora Compass Strategic Plan

Tracy presented the Whakaora Facilitated Plan at our meeting tonight.

Fruitvale School is committed to supporting a regenerative resilient future.

It appears to be clearer in what is Fruitvale and what is Neighbourhood guidelines.

Tracy advised that nothing is set in concrete for example one project may not have any interest from community and/or school, so that project will not start. With the Compass Tool this vision will be continually evolving as neighbourhood and school change.

Occupancy Use Certificate – tabled

RTL B - Principal Concurrence (in committee)

RTL B Cluster Letter (In committee)

8. Principal's Report

Mr McLean spoke in reference to his June 2024 Report.

Curriculum

Now reintroducing cursive writing. Success is still to be seen with the BSLA programme in our junior classes. However junior teachers remain positive.

Document and Self Review

Donal and Amanda Douglas (ERO) are yet to meet one another.

Annual documents not sent to MOE as yet.

Students' Reports all signed ready to be sent end of week 10.

Staffing

Currently a lot of staff sickness.

All support staff have completed vetting, now awaiting results.

G.T.T. – Lauren Brown replacing Karla.

Finance - Refer to No. 7 – BOT.

Property

Please refer to Principal's June Report.

Health and Safety

Cushioning under two of the playgrounds, getting quotes as three of our students have had arm breaks since our last BOT meeting.

General

Kotuitui workshops were successful. STEM reporting - looking into the future into schools.

RTLB - update

Please refer to Principal's June Report.

RT Lits

Please refer to Principal's June Report.

Motion: That the Principal's June Report be accepted and approved.
Moved: Donal McLean
Seconded: Denise Hall
Passed: Unanimous

Matters Arising from current Principal's Report

As discussed throughout.

9. Correspondence

Inwards – in committee

RTLB Cluster Letter 31 May 2024 from M.O.E – Nadine Rohe

Outwards

NIL

Moved: Poata Eruera
Seconded: Janelle Callaghan
Passed: Unanimous

10. General Business

Actions from this and Previous Meeting/s to be updated for August meeting.

The Chair moved "that in terms of the Local Government Official Information Act 1987 the public be excluded from the meeting because the Board wishes to discuss matters relating to (student's discipline and personal staff matters) and discussion of these matters in public would infringe the privacy of a natural person under Section 9 (2) (a) of the Official Information Act 1982.

Board Meeting Closed: 7.45 pm

10. In Committee Yes /No In Meeting Opened/Closed: 8.12 pm

Next Meeting: Monday 26 August 2024

Actions from this and Previous Meeting/s - as at 1 July 2024

On Hold

- a. Junior Sandpit in covered space – will try 10 YPP

Ongoing

- b. Mr McLean with PSN – continuing relationships
- c. Awaiting architect sketch plans for the earth build – in Donal’s report a lot of progress
- d. Study of tornado continuing
- e. ERO – Amanda Douglas – Donal still awaiting to meet her.
- f. Colour palette to change between Ruru and Staff room.

In Progress

- g. Obtaining pricing for replacing cushioning under playground areas and concreting around tree areas.

These Minutes dated 1 July 2024 were ratified by the Board of Trustees on 26 August 2024.


Poata Eruera

BOT Chair

26.08.24