



FRUITVALE SCHOOL BOARD

MEETING TWO

Monday 3 March 2025

Fruitvale Staff Room

40 Fruitvale Road
New Lynn
Auckland 0600
Phone – 09 827 2752
Email - office@fruitvale.school.nz

- Meeting Opened** 6.04 pm
Karakia Poata Eruera
Present Poata Eruera (Presiding Member – BOT Chair)
Donal McLean (Principal ex Officio)
Janelle Callaghan (Staff Representative)
and Parent Representatives;
Denise Hall (Treasurer), Tracy Ogden-Cork (zoom and present 6.58pm), William Brown, and Kreepa Rai Shrestha co-opted 2024.

Minute Taker Denise Hall

- Apologies** Alex Kirkham

- Chairperson Introduction**
No introduction this meeting, we will try to get through as much as possible.

- Minutes of the previous meeting dated 10 February 2025**
Members have read the previous meeting minutes.

Motion: That the minutes of the previous meeting dated 10 February 2025 be accepted as true and correct.

Moved: William Brown

Seconded: Kreepa Rai Shrestha

Passed: Unanimous

- Matters arising from these minutes.**
Update the 'Actions from this and previous meeting/s'
Note:-
Minute Taker - Alex Kirkham
Co-opted parent representative - Alex Kirkham - until the September 2025 BOT elections
Deputy Chair - Kreepa Rai Shrestha - until the September 2025 BOT elections

- B.O.T.**
 - 1) Financial Summary – November/December 2024**
The treasurer's summary has been delayed until the next BOT meeting.
Reallocations against F.F.C. code numbers are currently being discussed and remedied. A detailed transaction list covering the November to December 2024 inclusive period are also being arranged.

2) 2024 Annual Report – Finance – Draft Only

Note:- to include our co-opted BOT member on our Annual Financial Statements.

(Front page, joined first meeting of 2024, Kreepa Rai Shrestha).

It is very pleasing to achieve a surplus end of year figure of \$71,922 against our deficit budget 2024 of \$97,026.

Annual Financial Statements will be signed off at the next BOT meeting.

3) Cyclical Maintenance 2024 V2

Our Presiding member moved that the Cyclical Maintenance 2024 V2 report be approved and signed at this meeting.

Moved: Poata Eruera

Seconded: Donal McLean

Passed: Unanimous

4) Annual School Report to BOT 2024

To be further reviewed and discussed at our next BOT meeting.

Moved: William Brown

Seconded: Janelle Callaghan

Passed: Unanimous

5) Janelle Callaghan Kotuitui Research Report

Writers' Tool Box – Various conversations with Miss Callaghan.

AI quirky, more so back to the teaching structure, is there Primary/Intermediate levels. More exciting for seniors, Erin's class used as an example in junior classes. Mr McLean and SMT yet to talk to staff about results and why. Information will show in strategic plan. Professional Development- Primary started to see the change when students move to intermediate. Steps Web – better spellers incorporating words better.

RTLB - using AI more in the near future however human interaction will always be an integral part of any process of learning systems.

6) Healthy Active Learning – tabled - Sport Waitakere Initiative

Delayed – will discuss if it eventuates

7) Student Data - For your information.

RTLB December 2024 Report

Cluster 6 – funding for other services.

RTLB – Annual Plan – next BOT meeting.

RTLits – Service – is now redundant.

7. **Principal's Report**

Curriculum

Staff up and running with V2 Spotlight, parent app currently a work in progress. Our Wild Skills and Art classes being utilised for CRT release. Rauhoto to engage in Te Reo and to supplement Rawiri with Kapahaka practises across Fruitvale.

Document and Self Review

Not met with Kreepa yet this year re policy reviews.

Strategic plan – some sections require reworking, Annual Report tabled last meeting. Admin support with Tracy and a second being trialled for start of year burden. Revitalised our

curriculum and trauma practices with T.O.D's. Nathan Wallis work shop, Paihere/BOT in abeyance until a clearer opportunity arises. Daily overall school attendance is 90+%, new roll times being 9am and 11.40am. Have met with most teachers to understand their experience of the school in 2024 and moving forward for 2025. All support staff to have that similar discussion to schedule in week 6.

Staffing

0.4 – flexibility for admin and general release time. Two SOTP's Beverly and Natasha, Emma Petterson employed to complete another mural. Faranak, Jackie and Emma will also be supporting students who need BSLA support. Koa has commenced her ESOL degree. NMT completed for Shirley, Bridget and Donal. All staff have received RTLB Cluster 6 presentation held on T.O.D. via email.

Finance – (refer to No. 1)

Awaiting amended reports November/December etc... will be for next BOT meeting.

Property

New astroturf for front court should be completed by end March, quote for hall roof and strengthening perspex sought.

Health and Safety

Pulse – to incorporate better functionality. Smoking area to restrict any further students access so they are kept safe.

General

Great start to 2025 with our 'Korero and Kai' evening. Thank you to staff, BOT, whanau and TkaM for your support.

Students are enjoying the new electric wheels, hover boards and rad drift carts.

RTLB and RTLits - updates (as per Mr McLean's Principal Report)

Motion: That the Principal's Report be accepted and approved.

Moved: Donal McLean

Seconded: Tracy Ogden-Cork

Passed: Unanimous

Matters Arising from current Principal's Report

As discussed throughout.

8. Correspondence

Inwards

Jacqui Teal – letter of appreciation.

Outwards

Nil

9. General Business

I move that the Attendance Polices be reviewed as soon as practicable to align with the new Ministry guidelines.

Moved: Denise Hall

Seconded: Donal McLean

Passed: Unanimous

The Chair moved "that in terms of the Local Government Official Information Act 1987 the public be excluded from the meeting because the Board wishes to discuss matters relating to (student's discipline and personal staff matters) and discussion of these matters in public would infringe the privacy of a natural person under Section 9 (2) (a) of the Official Information Act 1982.

Board Meeting Closed: 7.43 pm

10. In Committee Yes /No In Meeting Opened: 7.44 pm In Committee Closed: 7.49 pm

Next Meeting: 7 April 2025

Actions from this and Previous Meeting/s

On Hold

Strikethrough Indicates the jobs completion.

- a. ~~Junior Sandpit in covered space will try 10 YPP~~
- b. Sports Waitakere Initiative- delayed until 2026

Ongoing

- c. ~~Mr McLean with PSN continuing relationships~~
- d. ~~Awaiting architect sketch plans for the earth build~~
- e. ERO – Amanda Douglas – not met in 2024

In Progress

- f. Obtaining pricing for replacing cushioning under playground areas and concreting around tree areas.
- g. Denise – Financial summary for November/December 2024 plus January/February 2025 – 7 April
- h. ~~Donal/Jacqui Detailed transaction list Nov/Dec 2024, reallocation of expenses to F.F.C. codes – 7 April~~
- i. ~~Donal - Annual Finance Report – to show Kreepa's information – 7 April~~
- j. ~~Donal - Annual School Report to BOT from Mr McLean – 7 April~~
- k. SMT – talk to staff re Writers' Tool Box
- l. ~~Donal – discuss with Support Staff – understand their experiences in 2024, moving forward 2025-W6-T1.~~
- m. Donal – front court new astroturf to complete by end of March. Will be Completed in 1st holidays
- n. Sub-committee – attendance policies to be reviewed in detail with new MOE guidelines
- o. Revised Strategic Plan document received at 3 March meeting. BOT to read and approve on 7 April
- p. Alternative Returning Officer for BOT elections due to Jacqui's absence. Arranged this with Schooled

These Minutes dated 3 March 2025
were ratified by the Board of Trustees on
7 April 2025

Poata Eruera
Residing Member (BOT Chairperson)

07.04.25